

**BATAVIA PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
JANUARY 16, 2007- BARTHOLOMEW ROOM**

**CALL TO ORDER-** The regular meeting was called to order by President Callahan at 7:00 p.m.

**ROLL CALL-** President Callahan called for the roll. Commissioners' Corken, Elfstrom, Leard and Callahan were in attendance. Commissioner Behmer would later attend at 7:05 p.m. Staff in attendance included Executive Director, Michael Clark; Director of Planning and Development, Jim Eby; Director of Finance, Linda Straka; Director of Marketing and Public Relations, Allison Pellegrino; Director of Parks and Properties, Eric Lacher; Director of Personnel, Jim Schuler and Director of Museum and Interpretative Services, Carla Hill. Also in attendance was Deanna Kellum, minute's recorder; Derke Price, Legal Counsel for the District and Andrea Hatzinger Facilities Manger.

**PLEDGE OF ALLEGIANCE-** All stood for the Pledge of Allegiance.

**ITEMS REMOVED/ADDED/CHANGED ON AGENDA-** Executive Director Clark requested for New Business item 15c Acceptance of Dedicated Park Property- Mirador Subdivision, North Aurora to be removed from tonight's agenda. The developer was unable to submit their paperwork in time. President Callahan entertained a motion to accept the agenda as amended. **Motion was made by Leard and seconded by Elfstrom. A voice vote was taken and the motion passed unanimously.**

**CONSENT AGENDA-** President Callahan entertained a motion to approve the Consent Agenda which includes approval of the minutes from the December 19, 2006 Regular Board Meeting; December 19, 2006 Executive Session Meeting; the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report; Approval of Ordinance #253; Approval of Ordinance #254; Approval of Ordinance #255; and Approval of Ordinance #256. **Motion was made by Elfstrom and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Corken, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**

**GUEST- MATTERS FROM THE PUBLIC-** None.

**MATTERS FROM COMMISSIONERS-**

- a. **District Priorities Update-** Vice President Leard reminded the Board to review the priorities from the planning meeting on September 23, 2006.
- b. **Recreation Program Evaluation Update-** Director Clark gave an overview of the newest updates made to the evaluations.

**CORRESPONDENCE-** President Callahan acknowledged the following correspondence. A letter from Ancel and Glink.

**ANNOUNCEMENTS-** Director Pellegrino read the announcements.

1. February 3<sup>rd</sup> noon to 1:30 p.m. lunch with the Lincolns at Shannon Hall.
2. February 18<sup>th</sup> will be the Annual Lincoln Dinner Theater Performance.
3. February 11<sup>th</sup> is the Annual Daddy Daughter Date Night from 6:00 to 8:00 p.m.

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**AFFILIATE REPORTS-** None.

**STAFF REPORTS-** Director Straka informed the Board of the phone call she received from Standard and Poor's. They have reviewed the Park District's bond rating and will be upgrading the Park District from an A to an A+. Commissioner Leard requested for this information to be posted on the Park District web site.

Director Pellegrino informed the Board of a potential award the Park District may be given at the upcoming conference.

**EXECUTIVE DIRECTOR'S REPORT-** Executive Director Clark pointed out several items that were placed before the Board tonight:

- 1) The new Neighbors of Batavia newsletter that will be replacing the Currents newsletter. The Park District and Library will be partnering up to share space/cost in the news letter.
- 2) The state conference schedules for all park district employees attending. He also reminded the Board to submit their state conference schedules as well.

President Callahan made reference to the latest EDR in regard to the Ash Bore Beetle sighting on Park District property. After much discussion the Board agreed they would like to see awareness and educational information regarding this on the district web site.

**PRESENTATIONS-** None.

**OLD BUSINESS –**

- a. **Policy Discussion-** A first reading of section 2.07- 2.07.11 was completed. A second reading of section 2.01-2.06.3 was also completed. President Callahan entertained a motion to approve section 2.01- 2.06.3 of the Administrative Manual as presented. **Motion was made by Corken and seconded by Behmer. The roll was called. Ayes: Behmer, Corken, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- b. **Clark Island Renovation Project-** Director Eby updated the Board on this project. Both bridges have been installed. The islands will remain closed until spring when work will continue. The north/south sections of the bike trail have been re-opened. **Parks Watch Program Update-** The Parks Watch Committee brought the Executive Director approved draft of the program before the Board tonight. They have requested for the Board to review the program and come back at the February Board meeting for formal adoption. Director Lacher and Pellegrino highlighted a few areas for the Board. Commissioner Leard requested for the committee to look into making Bruce the Safety Spruce just Bruce the Spruce so he can be used as a district wide spokesperson instead of just for the Parks Watch Program. The committee review and discuss this request. It was the consensus of the Board to have the committee bring forth the program to the Batavia Chief of Police for his approval.

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**NEW BUSINESS –**

- a. Planning Update-** No further update since Director Lacher's last memo to the Board.
- b. Approval of 2007 Hall Quarry Beach Fees-** Facilities Manager Andrea Hatzinger presented to the Board the fee increase for the 2007 Quarry season. Andrea informed the Board of her research with like park districts regarding their fees. She felt we were in the middle of the road with our fees. She stated that Batavia Park District was the only park district with Welcome Back Fees. She is recommending for the Board to approve an increase in the early bird and regular season passes. She would like to see the welcome back fees stay the same to show appreciation. The Board requested that further updates on fee structures of other District aquatic facilities for the upcoming season attempted to be secured and have Executive Director Clark make any changes as deemed necessary. President Callahan entertained a motion to approve the 2007 Hall Quarry Beach fee structure schedule as amended per further research. **Motion was made by Elfstrom and seconded by Leard. The roll was called. Ayes: Elfstrom, Leard, Behmer, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- c. Acceptance of Dedicated Park Property- Mirador Sub-division, North Aurora-** This item was removed from tonight's agenda per Executive Director Clark's request.
- d. Proceed to Bid- Tanglewood Park Development-** President Callahan entertained a motion to approve the proceed to bid process for the Tanglewood Park Development project pending approval through the City of Batavia design review process and direct staff to proceed accordingly. **Motion was made by Behmer and seconded by Leard. The roll was called. Ayes: Behmer, Leard, Elfstrom, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- e. Award of Contract- Playground Equipment Purchase Tanglewood Park Site-** President Callahan entertained a motion to direct staff to enter into contract with Parkreation from Prospect Heights, IL for the purchase of the designed Little Tykes playground equipment for the Tanglewood Park Site for an amount not to exceed \$33,702.00. **Motion was made by Corken and seconded by Behmer. The roll was called. Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

**FOX VALLEY SPECIAL RECREATION ASSOCIATION-** No update.

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD-** None.

**EXECUTIVE SESSION-** At 7:55 p.m., a motion was made by Corken and seconded by Behmer to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5) and Imminent Litigation (2)(c)(11). The roll was called. Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion Passed.

**Motion was made by Corken seconded by Behmer to reconvene the regular meeting at 8:52 p.m. A voice vote was taken and the motion passed unanimously.**

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**ADJOURNMENT** - With no further business before the Board, **motion was made by Corken seconded by Behmer to adjourn the regular meeting at 8:53 p.m. A voice vote was taken and the motion passed unanimously.**

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Secretary, Board of Commissioners  
Batavia Park District

Line prepared by  
Deanna Kellum