

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 20, 2009- BARTHOLOMEW ROOM**

CALL TO ORDER- REGULAR BOARD MEETING- The regular board meeting was called to order by President Callahan at 7:09 p.m.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Corken Tilmon, Leard and Callahan were in attendance. Staff in attendance included Director of Marketing and Public Relations, Allison Sohr; Director of Finance, Linda Straka; Director of Museum and Interpretative Services, Carla Hill; Director of Parks and Properties, Eric Lacher and Director of Planning and Development, Jim Eby and Director of Leisure Services, Jeff Clark. Also in attendance was Legal Counsel Derke Price, residents Karen and Paul Ducoff, Katrina Laflin of Laflin Designs, Facilities Manager Andrea Hatzinger, Human Resource/Risk Manager Mary Pellico and minute taker, Deanna Kellum.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the December 8, 2008 Special Board Meeting, approval of the minutes from the December 13, 2008 Special Board Meeting, the December 16, 2008 Public Hearing, the December 16, 2008 Regular Board Meeting, Approval of the Paid and Unpaid Expenditures and the Treasurer's Report, Approval of Ordinance #275- Abatement of Bond Series 2003, Approval of Ordinance #276- Abatement of Bond Series 1998, Approval of Ordinance #277- Abatement of Bond issue 2000, Approval of Ordinance #278- Abatement of Bond issue 2002. **Motion was made by Leard and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Leard, Behmer, Corken, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- At tonight's meeting was residents Paul and Karen Ducoff. Mrs. Ducoff came before the Board to discuss the property the Park District is currently trying to purchase. She gave a brief history of the property and stated its importance to her family. She requested for the Board to answer why they want the property and why they Park District can't work with her family and come to some kind of agreement to use part of the land. President Callahan thanked the Ducoffs for coming and they would come back to them with a response to their questions.

MATTERS FROM COMMISSIONERS- None.

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CORRESPONDENCE- President Callahan acknowledged the following correspondence.

1. A letter from Commissioner Leard stating he will not be running for another term.
 2. A letter from Myron Frye thanking the Park District for use of the Boat Club for the 20th Annual Children's Christmas Party.
- All correspondence will be placed on file.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Batavia is now a proud member of Character Counts.
2. The Batavia Parks Foundation will be holding their annual Toss for a Cause will be held on February 28 at 6:30 p.m. at the Eastside Community Center
3. Tickets are now on sale for the 7th annual Lincoln Dinner Theatre. The dinner theatre will be held at the Lincoln Inn Restaurant on Sunday, February 15 at 5:30 p.m.
4. Sunday, February 8 at Rotolo Middle School will be the Daddy Daughter Date Night.
5. The park district would like to remind ice skaters to practice safety when using the Batavia Depot Pond on the Riverwalk.

AFFILIATE REPORTS- The Board acknowledged receipt of the Batavia Parks Foundation December 2008 minutes.

STAFF REPORTS- Director Lacher spoke briefly regarding Depot Pond and why it has not been open for ice skating this season.

Director Eby updated the Board on the Kane County Forest Preserve Utilization Board. They were to meet on January 29 to discuss the intergovernmental agreement however Director Eby will not be able to attend due to conference. The meeting has been rescheduled for February 26.

EXECUTIVE DIRECTOR'S REPORT- Behmer asked if there was any further interest in the board vacancy. Director Straka stated there have been requests for candidate packets, but only one petition has been returned. The deadline is Friday, 5:00 p.m.

PRESENTATIONS- None.

OLD BUSINESS –

- a. **Policy Discussion-** A second reading of the District's Administrative Manual for sections 2.13.10 through 2.13.16 and sections 2.13.20, 2.13.22 and 2.13.23 was conducted. The Board requested to table the approval of all sections until further discussion can be had regarding section 2.13.22 Inclement Weather.

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Vice President Behmer would like for staff to consider being open when school is closed due to weather as an alternative for kids. Legal Counsel Price will work with Executive Director Clark. They will discuss this further at next month's Board meeting.

NEW BUSINESS –

- a. Planning Update-** No update at this time.
- b. Approval of 2009 Hall Quarry Beach Operating Recommendations-** Director Clark updated the Board. Facilities Manager Andrea Hatzinger put together several operational options for the 2009 season to help reduce expenses. Director Clark highlighted these options to the Board. Facilities Manager Andrea Hatzinger and Director Sohr worked together on a new marketing plan for the Quarry to help increase attendance. Director Sohr highlighted the plan. Director Clark requested the Board's support of both plans before the spring brochure goes out. President Callahan entertained a motion to approve the 2009 Hall Quarry Beach operating recommendations as presented. **Motion was made by Corken, seconded by Tilmon. The roll was called. Ayes: Corken, Tilmon, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- c. Approval of Annual Merit Pool Increase-** It is the recommendation of Human Resource/Risk Manager Mary Pellico that the Park District's 2009-10 merit pool increase be 3.0% for full time positions. This level would be contingent on the ability for the annual operating budget to afford said increase. President Callahan entertained a motion to approve the FY 2009-10 annual merit pool increase for full time employee salaries as presented. **Motion was made by Behmer, seconded by Tilmon. The roll was called. Ayes: Behmer, Tilmon, Leard, Corken. Nays: Callahan. Abstain: none. Absent: none. Motion passed.**
- d. Financial Projection Model Review-** Director Straka highlighted areas of the compiled scenarios of the District's 10 Year Projection Model. She stated these scenarios would be used as an operational strategic planning tool to look at the various scenarios that may happen due to the current and projected economic downturn as well as the potential EAV downturn. Vice President Behmer would like for the Park District to try to rely less on taxes and more on revenue in the future.
- e. Approval of Change in Professional Services Contract- Prairie and Lathem Renovation Project-** Director Eby updated the Board. This project went out for bid on January 8. 24 packets have gone out thus far. Director Eby reminded the Board why this project was reconfigured and repackaged. Bid opening will be held on February 3. President Callahan requested to table the approval of the change request until next month. He would like further information on why the repackage is costing additional money.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Next Monday will be the FVSRA annual Christmas party.

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ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 8:11 p.m. **motion was made by Leard and seconded by Behmer to adjourn into Executive Session to Land Acquisition (2)(c)(5). The roll was called. Ayes: Leard, Behmer, Corken, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

Motion was made by Tilmon, seconded by Corken to reconvene the regular meeting at 9:52 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, **motion was made by Tilmon seconded by Corken to adjourn the regular meeting at 8:52 p.m. A voice vote was taken and the motion passed unanimously.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum