

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 19, 2008- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by Vice President Leard at 7:04p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- Vice President Leard called for the roll. Commissioners' Behmer, Corken and Leard were in attendance. Commissioner Callahan and Elfstrom were absent. Staff in attendance included Executive Director, Michael Clark Director of Finance Linda Straka; Director of Marketing and Public Relations, Allison Sohr; Director of Museum and Interpretative Services, Carla Hill. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel for the District; Human Resource Manager, Mary Pellico; Mary Wright from IAPD/IPRA Joint Editorial Committee, George Scheetz and Randy Gibson from the Batavia Library.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- Executive Director Clark requested for items 17a and 17b Presentations to be moved to after the consent agenda. Vice President Leard entertained a motion to accept the agenda as amended. **Motion was made by Behmer and seconded by Corken to approve the Agenda as amended. A voice vote was taken. Motion passed.**

CONSENT AGENDA- Vice President Leard entertained a motion to approve the Consent Agenda which included approval of the minutes from the January 15, 2008 Regular Board Meeting, January 15, 2008 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Behmer and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Behmer Corken and Leard. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**

PRESENTATIONS-

- a. **PAF Membership Recognition- Batavia Library District-** At tonight's meeting was George Scheetz, Executive Director of the Batavia Public Library and Randy Gibson, President of the Batavia Public Library. Executive Director Clark presented the library with a clock in recognition of the Library becoming the newest member of the PAF program.
- b. **IAPD/IPRA Joint Editorial Committee Award-** At tonight's meeting was Mary Wright a representative of the IAPD/IPRA joint committee. Mary presented Executive Director Clark with an award for an article he wrote on the District's PAF Program and Building a Community.

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- None.

CORRESPONDENCE- Vice President Leard recognized the following correspondence. First was a letter from Myron Frye thanking the Park District for their support in assisting with the 19th annual Children's Christmas Party. Second was a letter from IPRA thanking Executive Director Clark for his involvement as 2007 IPRA Finance Committee. Third was a letter from the Batavia

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Fire Department thanking the Park District for allowing the use of the Boat Club during a tragic incident back in January. All correspondence will be place on file.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Batavia Park Foundation is starting a campaign to raise \$100,000 in 100 days. They are also looking for 175 volunteers to help with the Peg Bond band shell addition.

AFFILIATE REPORTS- Vice President Leard acknowledge receipt of the Batavia Parks Foundation January minutes. Executive Director Clark reminded everyone of the upcoming fund raiser for the Parks Foundation, Toss for a Cause, which will be held Saturday, February 23.

STAFF REPORTS- No further updates.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark informed the Board that the Park District is applying for the National Gold Award. He also updated the Board on the Park District's Green initiatives.

OLD BUSINESS –

- a. **Policy Discussion-** A first reading of section 2.12.29-2.12.34 was conducted.
- b. **Mill Creek Community Park Development Follow Up-** This has been tabled until next month's meeting when Director Eby will be in attendance.
- c. **Three Point Vision Update/Status-** Executive Director Clark gave a status report. He thanked the Board for their discussion at the special board meeting on February 16. Staff is currently working on the program inventory. Executive Director Clark will meet with Design Perspective later this month to give them the report.

NEW BUSINESS –

- a. **Planning Update-** No further update.
- b. **Approval of FY 2008-09 Full Time Employee Merit Pool Increase-** Human Resource Manager, Mary Pellico was at tonight's meeting. She explained to the Board her recommendation of a 4.5% merit increase. It was the consensus of the Board to approve the full time employee merit pool increase of 4.5% for FY 2008-09.
- c. **Award of Contract- Annual Audit Services-** Director Straka updated the Board. Bid packets went out to six different firms. Four responses were received. It is her recommendation to award the contract to Lauterbacj & Amen. Director Straka has worked with them in the past and stated they are well versed with park districts. Vice President Leard stated he was a little unsettled with changing companies since the Park District has been with the current one for several years and they have always done a great job, but understands it is good to change every now and then and is not a reflection on the past auditor's performance. Vice President Leard entertained a motion to award a three year contract for annual required auditing services to Lauterbacj & Amen of Warrenville, IL for an amount not to exceed \$32,400. **Motion was made by Corken and seconded by Behmer. The roll was called. Ayes: Corken, Behmer and Leard. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**

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- d. Approval of Land Cash Designation- Deer Run Development-** Executive Director Clark updated the Board. A new residential development is going in North Aurora which is part of the Park District's jurisdiction. Due to the neighborhoods close proximity to Jones Meadow Park and a large community park by the Fox Valley Park District, staff feels it would be better to accept the land cash for the property versus building another park. Vice President Leard entertained a motion to designate and accept cash in lieu of land to satisfy the land cash requirements for the Deer Run development in North Aurora. **Motion was made by Behmer and seconded by Corken. The roll was called. Ayes: Behmer, Corken and Leard. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Executive Director Clark and Commissioner Corken have received a copy of the final draft of the strategic plan. They will forward a copy of the plan to Vice President Leard.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Due to having a special meeting to discuss land acquisition on February 16, the Board felt it was not necessary to go into executive session tonight.

ADJOURNMENT- Motion was made by Corken seconded by Leard to adjourn the meeting without going into Executive Session at 7:43 p.m. The roll was called. Ayes: Corken, Behmer and Leard. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum