

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 20, 2007- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by Vice President Leard at 7:03 p.m.

ROLL CALL- Vice President Leard called for the roll. Commissioners' Behmer, Corken, Elfstrom and Leard were in attendance. Commissioner Callahan was absent. Staff in attendance included Executive Director, Michael Clark; Director of Finance, Linda Straka; Director of Marketing and Public Relations, Allison Pellegrino; Director of Personnel, Jim Schuler and Director of Museum and Interpretative Services, Carla Hill; Director of Leisure Services, Jeff Clark. Also in attendance were Deanna Kellum, minute's recorder; Derke Price and Legal Counsel for the District.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- Executive Director Clark requested Personnel (2)(c)(1) to be added to item 17 Executive Session. **Motion to approve the agenda as amended was made by Elfstrom and seconded by Behmer. A voice vote was taken and the motion passed unanimously.**

CONSENT AGENDA- Vice President Leard entertained a motion to approve the Consent Agenda which included approval of the minutes from the January 16, 2007 Regular Board Meeting, January 16, 2007 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Elfstrom and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Behmer, Corken, Elfstrom and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- Commissioner Corken read a statement to the public regarding the partnership with the school district with respect to joint land acquisition.

CORRESPONDENCE- Vice President Leard acknowledged the following correspondence. A letter from PDRMA regarding the Park District's new Loss Control A rating and accreditation status based on the high scores achieved.

ANNOUNCEMENTS- Director Pellegrino read the announcements.

1. IRS and AARP will be providing free tax counseling for senior citizens now until April 9th at the ESCC.
2. Sign up for Kamp Kaleidoscope.
3. Sign up for Kid's Club before and after school program.

AFFILIATE REPORTS- None.

STAFF REPORTS- Director Hill updated the Board on the success of the "Last Years of Mary Todd Lincoln" ticket sales for this past Sunday night's performance. She also informed the

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Board of a recent break in at the museum where an antique pistol was stolen.

Director Pellegrino was proud to announce that the Park District received state wide recognition at State Conference. The awards were as follows:

- 1st place- Best Event Piece
- 1st place- Best Newsletter
- 3rd place- Best Single Catalog Content
- 3rd place- Best Web Site
- 3rd place- Best Single Catalog Cover

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark updated the Board on his trip to Washington D.C during the NRPA Legislative Conference and the national legislative platform for parks and recreation

PRESENTATIONS- None.

OLD BUSINESS –

- a. **Policy Discussion-** A second reading of section 2.07- 2.07.11 was completed. A first reading of section 2.08-2.08.8 and 2.11.7, 2.12.2, 2.12.3, 2.12.14, 2.12.28, 2.13.15, 2.13.16, 2.13.17, 2.14.8 was done. Vice President Leard entertained a motion to approve section 2.07-2.07.11 of the Administrative Manual as presented. **Motion was made by Elfstrom and seconded by Corken. The roll was called. Ayes: Elfstrom, Corken, Behmer and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**
- b. **Parks Watch Program Update-** Director Schuler updated the Board on the Parks Watch Committee's recent meeting with the Police Chief. He stated that the Batavia Police Department is 100% behind the Parks Watch Program. Vice President Leard entertained a motion to adopt the Parks Watch Program as presented. **Motion was made by Corken and seconded by Behmer. The roll was called. Ayes: Corken, Behmer, Elfstrom and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**
- c. **Approval of Ordinance #258- Rescind Ordinance #248-** Vice President Leard gave an overview of the Ordinance. The Park District and School District have agreed not to acquire the Mooseheart property through eminent domain. Vice President Leard entertained a motion to approve Ordinance #258- an ordinance that rescinds Ordinance #248 placing the use of eminent domain as a plausible option to acquire the Mooseheart property. **Motion was made by Behmer and seconded by Elfstrom. The roll was called. Ayes: Behmer, Elfstrom, Corken and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**

NEW BUSINESS –

- a. **Planning Update-** No further updated since his last memo to the Board.

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 20, 2007- BARTHOLOMEW ROOM**

- b. Recreation Programming Second Quarter Report-** Director Clark passed out to the Board an update to the report and highlighted recent changes.
- c. Award of Bid- Park Maintenance Vehicle- CIP-** Vice President Leard entertained a motion to award bid for purchase of a ¾ ton 2WD Truck to Fox Valley Ford of
- d. North Aurora, IL for an amount not to exceed \$17,299.77. Motion was made by Corken and seconded by Elfstrom. The roll was called. Ayes: Corken, Elfstrom, Behmer and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**
- e. Award of Contract- Annual Audit Services Extension-** Director Straka requested for the Board to extend the contract with Knutte and Associates so she may have one more year with the current auditor to gain a better understanding of their company before going to RFP. Vice President Leard entertained a motion to award contract for a one year extension of annual auditing services to Knutte & Associates of Darien, IL for an amount not to exceed \$10,500. **Motion was made by Leard and seconded by Corken. The roll was called. Ayes: Leard, Corken, Elfstrom and Behmer. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**
- f. Approval of Ordinance #257- Declaration of Surplus Property-** Vice President Leard entertained a motion to approve Ordinance #257, an ordinance declaring certain property of the District as surplus in accordance with the District's governance policy and requirements of the Illinois Park District Code, as presented. **Motion was made by Corken and seconded by Behmer. The roll was called. Ayes: Corken, Behmer, Elfstrom and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**
- g. Approval of FY 2007-08 Full Time Employee Merit Pool Increase-** Vice President Leard entertained a motion to approve the proposed full time employee merit pool increase for the FY 2007-08 as presented for purpose of preparing the budget. **Motion was made by Behmer and seconded by Corken. The roll was called. Ayes: Behmer, Corken, Elfstrom and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**
- h. Approval of Resolution #190- Affirm Partnership with School District 101-** Executive Director Clark explained the resolution. Vice President Leard entertained a motion to approve Resolution #190- a resolution that re-affirms the partnership with the Batavia School District on the vision and planning of joint community facility development at an appropriate location. **Motion was made by Corken and seconded by Behmer. The roll was called. Ayes: Corken, Behmer and Leard. Nays: none. Abstain: Elfstrom. Absent: Callahan. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 7:43 p.m., a motion was made by Elfstrom and seconded by Behmer to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5) and Personnel (2)(c)(1). The roll was called. Ayes: Elfstrom, Behmer, Corken and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion Passed.

Motion was made by Corken seconded by Behmer to reconvene the regular meeting at

9:26 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Leard seconded by Behmer to adjourn the regular meeting at 9:26 p.m. A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum