

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 18, 2008- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:03p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Corken, Elfstrom, Leard and Callahan were in attendance. Staff in attendance included Executive Director, Michael Clark Director of Finance Linda Straka; Director of Marketing and Public Relations, Allison Sohr; Director of Museum and Interpretative Services, Carla Hill; Director of Leisure Services Jeff Clark; Director of Parks and Properties, Eric Lacher; Director of Planning and Development, Jim Eby. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel for the District, Derke Price; Batavia Parks Foundation members, Britta McKenna, Dan Brace and Jim Kirkhoff.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- Executive Director Clark requested for New Business item 15b to be removed from tonight's agenda.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the February 16, 2008 Special Board Meeting, the February 19, 2008 Public Hearing, the February 19, 2008 Regular Board Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Corken and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

PRESENTATIONS- None.

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- None.

CORRESPONDENCE- President Callahan recognized the following correspondence. First was a letter from Karen Schell Gale recognizing one of the Park District's preschool teachers. Second, was a letter from PDRMA congratulating the Park District for achieving PDRMA's highest loss control award which is accreditation along with a \$1500 cash award and plaque. Third, was outgoing correspondence from Executive Director Clark to Troy Meeks of Batavia Youth Football, congratulating him on his recent Responsible Coaches Award. All correspondence will be place on file.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Welcome back promotion for Quarry season pass renewals will go on sale March 24-April 4.
2. Kid's Club promotion.
3. Saturday, April 5 from 12-1 p.m. will be a Barkinglot event.

AFFILIATE REPORTS- At tonight's meeting were several members of the Batavia Parks Foundation. Dan Brace updated the Board on the latest Parks Foundation events. Parks Foundation member, Jim Kirkhoff showed the Board the 2nd draft concept drawing of the Peg Bond Center expansion project and explained to the Board areas that had been modified since the

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last drawing. Modifications were made based off of recommendation by sound engineers who reviewed the plans to make sure the stage reflects sound out to the crowd. He also updated the Board of the new website and mailing campaign for the project. The Board gave their consent to move forward to the final construction drawing as long as they bring the final drawing to the Board for final approval. President Callahan would also like to see a site plan overview. Steve Vasilion will forward this to him.

STAFF REPORTS- Director Straka requested the Board's attendance at the budget meeting April 15 at 5:30 p.m.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark thanked the Board for the opportunity to attend the NRPA Legislative Conference in Washington DC. He also thanked staff for their efforts in submitting the application for the Gold Medal Award. He informed the Board of the upcoming dedication of Hawk's Bluff Park on May 17 and the grand opening of the Bark Park on June 1.

OLD BUSINESS –

- a. **Policy Discussion-** A second reading of the Administrative Manual section 2.12.29-2.12.34 was conducted. President Callahan entertained a motion to approve section 2.12.29-2.12.34 of the District's Administrative Manual as presented. **Motion was made by Elfstrom and seconded by Leard. The roll was called. Ayes: Elfstrom, Leard, Corken, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- b. **Mill Creek Community Park Development Follow Up-** Director Eby gave a status report. Due to the wet weather this project has been on hold. They hope to get a stretch of good weather so the roof can be installed on the shelter.
- c. **Three Point Vision Update/Status-** Executive Director Clark gave a status report. Before the Board tonight was the final draft of the consultant feasibility report for them to review. Todd Stanton will be at next month's board meeting to highlight the report and answer and questions.

NEW BUSINESS –

- a. **Planning Update-** Director Lacher brought the school district plans for the Board to review.
- b. **Fall 2007 Recreation Programming Analysis-** This item was removed from tonight's agenda per Executive Director Clark's request.
- c. **Capital Improvement Program Preview-** President Callahan requested to see a list of any major repairs/ replacement schedules for the Park District's buildings and infrastructures. Director Lacher will provide this information for the upcoming budget review meeting with the Board.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Executive Director Clark informed the Board of the upcoming pork chop/raffle ticket fund raiser on April 9. He also informed the Board that the strategic plan has been approved.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 7:45 p.m. President Callahan entertained a motion to go into Executive Session to discuss Land Acquisition (2)(C)(5) and Personnel (2)(C)(1). Motion was

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made by Leard, seconded by Behmer. **The roll was called. Ayes: Leard, Behmer, Corken, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

ADJOURNMENT- Motion was made by Corken seconded by Leard to adjourn the meeting without going into Executive Session at 7:43 p.m. The roll was called. Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum