

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 21, 2006 – BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:01 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Elfstrom, Leard and Callahan were in attendance. Commissioner Burkitt was absent. Staff in attendance was Executive Director Michael Clark; Director of Planning and Development, Jim Eby; Director of Finance and Administrative Services, Beverly Kuhn; Director of Parks and Properties, Eric Lacher; Director of Marketing and Public Relations, Allison Pellegrino; Director of Personnel, Jim Schuler and Director of Leisure Services, Jeff Clark. Also in attendance was Legal Counsel Price; Deanna Kellum minute's recorder; Tom Tourek of Laidlaw; Brian and Karen Witeck of Signtech; Scott and Lisa Clements of Petland and Laurie Dikola of Batavia.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the February 14, 2006 Special Board Meeting, February 21, 2006 Regular Board Meeting, February 21, 2006 Executive Session Meeting, the Approval of Non-Proportionate Tax Levy Request, the Schedule of Paid and Unpaid Expenditures, the Treasurer's Report. **Motion was made by Elfstrom and seconded by Leard to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: Burkitt. Commissioner Behmer was absent for this vote only. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- None.

CORRESPONDENCE- President Callahan acknowledged the following correspondence. First, was a letter from Dave Brown of the Community Development Committee. Second, was a letter from Ellen Knautz regarding the Siemens property. Third was a letter from Senator Chris Lauzen. Fourth, was a letter from Representative Tom Cross. There were two outgoing correspondence from Executive Director Clark to Sally Stackhouse and Kate Anderson.

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ANNOUNCEMENTS- Director Pellegrino read the announcements.

1. Saturday, April 8th will be the annual Easter Egg Hunt at the Riverwalk.
2. On April 10th seniors can receive free tax counseling.
3. Coffees On With Dimple Donuts every Monday morning at Shannon Hall.

AFFILIATE REPORTS- President Callahan acknowledged receipt of the Parks Foundation's March minutes.

STAFF REPORTS- Commissioner Behmer had a couple of questions for staff that he would like to ask via e-mail.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark requested for the Board to coordinate their calendars for a special board meeting to discuss the budget in late April. Executive Director Clark was happy to announce an upcoming History Channel special about windmills that will feature entries from Director Hill and Chris Winter. He updated the Board on the new phone system staff is working on that will be tied into the new fiber optic system. Executive Director Clark informed the Board that the school district has agreed to offer a bus stop at the Teen Center for those middle school children who are members of The Hub. He also informed the Board that the new master plan boards for the Mooseheart property are completed and available for viewing.

PRESENTATIONS- At tonight's meeting were a number of local businesses being recognized by the park district for their community service. Director Pellegrino gave a brief description of each company and presented them with a plaque.

OLD BUSINESS –

- a. **Policy Discussion-** A second reading of section 2.01 through 2.04 of the Administrative Manual. President Callahan entertained a motion to approve 2.01-2.04 of the District's Administrative Manual as presented. **Motion was made by Leard and seconded by Elfstrom. The roll was called. Ayes: Leard, Elfstrom, Behmer and Callahan. Nays: none. Abstain: none. Absent: Burkitt. Motion Passed.**
- b. **Hall Quarry Beach Second Well-** Director Clark updated the Board on this project. The City informed the park district that they will need to go to the County for the required permit. City will require permit and review of electrical support for the well. Director Lacher has finalized the specs for the well and is going for bids April 13th.
- c. **Clark Island Renovation Project-** Director Eby updated the Board on this project. He attended the City Planning Committee meeting where they approved the design review for the islands. He informed the Board of a phone

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call he received from the Historic Preservation Commission. He will be meeting with them on April 5th to discuss this project in more depth. He then gave the Board a timeline for the bid process. Director Eby also acknowledged the grant awarded to the District from the Forest Preserve District and President Callahan thanked the Kane County Forest Preserve District for their generous donation as well.

NEW BUSINESS –

- a. Planning Update-** No update at this time.
- b. Review of Mill Creek Community Park Site Concept Plans-** Director Eby presented to the Board two concept drawings for this site. He pointed out the many elements of each concept. Commissioner Leard wants to make sure that this site is truly unique. He would also like to see the barn on this site put to good use. President Callahan would like to see the playground and tennis courts closer to the street and lot for better access. Commissioner Behmer would like for staff to look into the projected need for soccer fields with Tri-Cities Soccer Association. There will be a community input meeting on April 5th. At next month's board meeting Director Eby will have the final concept plan ready for approval.
- c. Web Site Design Update-** Director Pellegrino presented the Board some elements of the new web site that is currently being designed. At this time the internal launch for the web site is set for April 4th and the external launch April 17th. A promotional CD will be sent out along with the summer brochures.
- d. District Goals and Tactics-** Executive Director Clark requested for the Board to review the organizational chart for the District's Master Plan, as well as the draft of the District Goals and Tactics' and e-mail him with any feedback before next month's meeting. This would be completed in a first and second reading format.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Executive Director Clark reminded the Board of the upcoming Pork Chop dinner and raffle on April 12th.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 8:15 p.m., a motion was made by Leard and seconded by Behmer to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5) and Personnel (2) (c) (1). The roll was called. Ayes: Leard, Behmer, Elfstrom and Callahan. Nays: Leard. Abstain: none. Absent: Burkitt. Motion Passed.

Motion was made by Behmer seconded by Leard to reconvene the regular meeting at 8:53 p.m. A voice vote was taken and the motion passed unanimously.

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ADJOURNMENT - With no further business before the Board, **motion was made by Behmer seconded by Leard to adjourn the regular meeting at 8:54 p.m. A voice vote was taken and the motion passed unanimously.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum