

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 15, 2008- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:10p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Corken, Leard and Callahan were in attendance. Commissioner Elfstrom was absent. Staff in attendance included Executive Director, Michael Clark Director of Finance Linda Straka; Director of Museum and Interpretative Services, Carla Hill; Director of Leisure Services Jeff Clark; Director of Parks and Properties, Eric Lacher; Director of Planning and Development, Jim Eby. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel for the District, Derke Price; Tod Stanton and Sarah Huty of Design Perspectives.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the March 18, 2008 Regular Board Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Leard and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Leard, Behmer, Corken and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- None.

CORRESPONDENCE- President Callahan recognized the following correspondence: A letter was received by Ted Flickenger, President/CEO of IAPD regarding the Park Districts annual membership. All correspondence will be place on file.

ANNOUNCEMENTS- Executive Director Clark read the announcements.

1. Touch a Truck will be held Friday, May 9 at 10:30 a.m.
2. Hawk's Bluff park dedication will be held

AFFILIATE REPORTS- President Callahan recognized the following updates from affiliate groups: Parks Foundation March minutes.

STAFF REPORTS- Director Clark informed the Board that the Quarry pre-season pass sale surpassed last years total. This year 55 more passes were sold over last year's total. Director Clark also introduced the Board the Park District's newest full time employee, Gail Baker. Gail is the new recreation supervisor taking Nancy Feely's position.

EXECUTIVE DIRECTOR'S REPORT- No updates.

PRESENTATIONS- At tonight's meeting was Tod Stanton and Sarah Huty from Design Perspectives. Tod gave an overview of the final report of the recreation center feasibility study.

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 15, 2008- BARTHOLOMEW ROOM**

OLD BUSINESS –

- a. **Policy Discussion-** None.
- b. **Mill Creek Community Park Development Follow Up-** Director Eby gave a status report. With the weather getting better work has picked back up at the park. The roof for the shelter will be installed this week.
- c. **Three Point Vision Update/Status-** Executive Director Clark gave a status report. The Park District is on schedule with the campaign timeline. The new meeting will be April 26 to narrow down a site.

NEW BUSINESS –

- a. **Planning Update-** Director Lacher updated the Board. He has forward a status report regarding Land of Loren to Executive Director Clark and Director Eby. Director Eby updated the Board on the Deer Run subdivision in North Aurora. He has received confirmation that they will be collecting land cash for the Park District.
- b. **Fall 2007 Recreation Programming Analysis-** Director Clark highlighted the report. The evaluation forms have been re-evaluated. Staff will be more proactive when handing out the evaluation forms. When comparing the results of the evaluations against last year, the return of evaluations were the same however, the overall evaluations were up. He feels the new opinion meters will help drive feedback numbers up. The opinion meters will help reach areas such as night classes and special events where evaluations have never been done. The goal is to have the opinion meters at all special events. Commissioner Corken added that she felt the opinion meters looked great and will be a great tool. She feels the evaluation forms are about the best they can be and doesn't think they can be changed in any way than what they are now. She also informed the Board that the Teen Center will be expanding into the high school.
- c. **CDP Financial Performance Quarterly Report-** Director Eby gave an update. Before the Board tonight was a snap shot of how the Park District is doing with the CDP. The spreadsheet covered first generation projects and second generation projects.
- d. **Approval of FY 2008-09 annual Operations Budget Request-** The Board attended the Budget presentation earlier tonight. President Callahan entertained a motion to approve the Fiscal Year 2008-09 Annual Operating Budget request as presented and directed staff to prepare the required Budget and Appropriations Ordinance accordingly. **Motion was made by Corken seconded by Leard. The roll was called. Ayes: Corken, Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**
- e. **Approval of Resolution #192- 2008-09 Regular Board Meeting Schedule-** President Callahan entertained a motion to approve Resolution #192, a Resolution scheduling the Regular Board Meetings of the Batavia Park District Board of Commissioners dates, times and location for the fiscal calendar year from May 1, 2008 through April 30, 2009 as presented. **Motion was made by Corken seconded by Leard. The roll was called. Ayes: Behmer, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**
- f. **Nominations & Slate of Candidates- Board Officers & Appointments-** This is an annual request per the District's Nominations and Election Policy. The Board will

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 15, 2008- BARTHOLOMEW ROOM**

review the current appointments and return their nominations to Executive Director Clark by May 12.

- g. Proceed to Bid- CDP Project Prairie & Lathem Park Renovation-** Director Eby updated the Board. At this time staff is waiting to hear from the State whether or not the Park District will be given and OSLAD grant for this project. Until this is determined staff can proceed to bid but cannot award the bid. President Callahan entertained a motion to proceed to bid for the renovation of Prairie and Lathem Community Park in accordance with the District's project approval model matrix. **Motion was made by Behmer seconded by Leard. The roll was called. Ayes: Behmer, Leard, Corken and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**
- h. Authorization to Negotiate Contract- Professional Architectural Services-** President Callahan entertained a motion to authorize staff to enter into negotiations with the selected professional service teams of Kluber, Skahan & Associates and TMP Architecture **Motion was made by Leard seconded by Corken. The roll was called. Ayes: Leard, Corken and Callahan. Nays: none. Abstain: Behmer. Absent: Elfstrom. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Commissioner Corken gave an update on the recent Pork Chop Dinner and Raffle.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- For lack of current updates and information available it was the consensus of the Board not to enter into Executive Session.

ADJOURNMENT- Motion was made by Corken seconded by Leard to adjourn the meeting without going into Executive Session at 7:43 p.m. The roll was called. **Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum