

**BATAVIA PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
APRIL 18, 2006 – BARTHOLOMEW ROOM**

**CALL TO ORDER-** The regular meeting was called to order by President Callahan at 7:01 p.m.

**PLEDGE OF ALLEGIANCE-** All stood for the Pledge of Allegiance.

**ROLL CALL-** President Callahan called for the roll. Commissioners' Behmer, Elfstrom, Leard and Callahan were in attendance. Commissioner Burkitt was absent. Staff in attendance was Executive Director Michael Clark; Director of Planning and Development, Jim Eby; Director of Finance and Administrative Services, Beverly Kuhn; Director of Parks and Properties, Eric Lacher; Director of Marketing and Public Relations, Allison Pellegrino; Director of Personnel, Jim Schuler; Director of Museum and Interpretative Services, Carla Hill and Director of Leisure Services, Jeff Clark. Also in attendance was Legal Counsel Parker Johnson; Deanna Kellum minute's recorder; Kristin Bykowski, Teen Center Supervisor; Cheryl Chidester Teen Center Coordinator; Middle School Youth Board; Kathy Fairbairn, Laura Ross, Grant Administrator; Kevin Meyers of Trotter and Associates, Tom Van Cleave; Kane County Forest Preserve Commissioner; Matt Ellmann and Bernie Oergel of the Batavia Parks Foundation.

**ITEMS REMOVED/ADDED/CHANGED ON AGENDA-** Executive Director Clark requested to add Tom Van Cleave of the Kane County Forest Preserve Board to Presentations. **Motion was made by Leard and seconded by Behmer to amend the agenda. A voice vote was taken and the motion passed unanimously.**

**CONSENT AGENDA-** President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the March 21, 2006 Regular Board Meeting, March 21, 2006 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Elfstrom and seconded by Leard to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: Burkitt. Motion passed.**

**GUEST- MATTERS FROM THE PUBLIC-** None.

**MATTERS FROM COMMISSIONERS-** None.

**CORRESPONDENCE-** President Callahan acknowledged the following correspondence. First, was a letter from Ted Flickinger of IAPD. Second, was a letter from Richard Schram of MIPE. Third, was an invitation from the School District to the reception for the new incoming Superintendent. Fourth, was a letter from the Kane County Forest Preserve. Fifth, was a letter from the Windmill City Festival Committee.

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There was also an outgoing correspondence from Executive Director Clark to Anne Haaker of the Illinois Historic Preservation Agency.

**ANNOUNCEMENTS-** Director Pellegrino read the announcements.

1. Launch of the new website
2. Hall Quarry Beach pre-season pass.
3. May 12<sup>th</sup>, Touch-A-Truck day.
4. Batavia Park District Street Musicians are looking for musicians to play this summer.

**AFFILIATE REPORTS-** President Callahan acknowledged receipt of the Parks Foundation's March minutes as well as the Plain Dirt Gardeners' April newsletter. At tonight's meeting was Matt Ellmann and Bernie Oergel to update the Board on the Batavia Parks Foundation happenings. Matt updated the Board on the progress of the SpaceNet project and the upcoming Kickball Tournament that will be held to raise funds. Craig Foltos will be holding a 10 for 10 dinner raffle to help raise money for the Parks Foundation as well. Petland has agreed to donate prizes to help with a raffle to be held at the upcoming Tails Hit the Trails park district event. All proceeds will go to the Foundation in hopes of helping the park district build a future dog park. President Callahan thanked the Matt, Bernie and the Foundation for their report and for all they are doing to help the community.

**STAFF REPORTS-** Director Pellegrino encouraged the Board and public to visit the new park district web site and to partake in the Interactive Zone survey to win a prize.

**EXECUTIVE DIRECTOR'S REPORT-** Executive Director Clark reminded the Board to turn in their request for this year's Quarry passes by April 28<sup>th</sup>. He also requested for the Board to look at possibly dates to host the special budget meeting the 2<sup>nd</sup> week of May. The Board came to a consensus to have the meeting on Tuesday, May 9<sup>th</sup> at 4:00 p.m.

**PRESENTATIONS-**

- a. At tonight's meeting was Kathy Fairbairn. Kathy was being presented a Community Service Award for her 10 years of volunteer service at the Depot Museum as the coordinator of the volunteer schedule.
- b. Also at tonight's meeting was the Batavia Teen Center and the Middle School Youth Board. Supervisor Kristin Bykowski gave a report on the happenings and attendance at the Teen Center and HUB. Each Board member of the Middle School Youth Board took a turn at telling the Board their favorite activity at the Teen Center. President Callahan stated that he was proud of the staff and kids at the Teen Center and it is easy to support this great service.

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- c. Tom VanCleave of the Kane County Forest Preserve District presented the Board with Resolution FP-R-03-06-1644 authorizing the Forest Preserve District to participate in funding the Clark Island Stabilization Project. The Forest Preserve District will be donating \$107,000 to the project. President Callahan thanked Mr. Van Cleave and the Kane County Forest Preserve District for their generous donation.

**OLD BUSINESS –**

- a. **Policy Discussion-** No update.
- b. **Award of Contract-Hall Quarry Beach Second Well-** Director Lacher updated the Board on the bidding process for this project. Six bids were sent out and only one submitted a proposal. Tracy & Ed Construction was the only company to return the bid. Staff and Trotter and Associates did a reference check with Naperville Park District where they are having a similar job done and gave a very positive reference. Trotter and staff are confident they will do a good job. At tonight's meeting was Kevin Meyers of Trotter and Associates to answer any further questions the Board may have had. President Callahan entertained a motion to award contract to Tracy & Ed Construction Inc. for the drilling and installation of a well located on site at the Hall Quarry Beach Facility for an amount not to exceed \$294,000. **Motion was made by Behmer and seconded by Leard. The roll was called. Ayes: Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: Burkitt, Elfstrom was absent for this vote only. Motion passed.**
- c. **Clark Island Renovation Project-** Director Eby gave a status report. At this time the project is on hold until further review by the Illinois Historic Preservation Agency. They are hoping this oversight by the State will not affect the budget or timing of the project.
- d. **District Goals and Tactics-** Executive Director Clark answered some questions Commissioner Behmer e-mailed him prior to the meeting. Commissioner Behmer has requested for staff to schedule the repair/replacement of Park District infrastructures with the projection model for financial planning of the District. The Board also requested to table the second reading until next month after Goal #6 is re-worded.
- e. **Web Site Design Project-** Director Pellegrino thanked the Board and staff for all their support throughout this project. She has requested for the Board, staff and public to take a look at the new web site and participate in the Interactive Zone survey were there will be a prize for some lucky winner for taking the survey. She will be sharing the results of the survey with the Board at the July Board meeting. Executive Director Clark is very proud of the site. President Callahan thanked Director Pellegrino for her hard work on the web site. Commissioner Behmer also thought the site looked awesome.

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**NEW BUSINESS –**

- a. Planning Update-** No update at this time. Executive Director Clark informed the Board that Bill Scapin will not be able to serve another term to represent the park district on the Planning Commission.
- b. Award of Contract-CIP Phone System Upgrade-** Director Kuhn came to tonight's meeting with a recommendation for the new phone system. Staff worked with Novix Consultant, Charles Mason reviewing the nine proposals and interviewing six candidates. After contacting references, it was the recommendation of staff to award the bid to Sound Incorporated. It was noted that this is a scheduled CIP project and came in under budget. President Callahan entertained a motion to award contract to Sound Incorporated for the purchase and installation of a District- wide phone system upgrade for an amount not to exceed \$34,423. **Motion was made by Elfstrom and seconded by Leard. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: Burkitt. Motion passed.**
- c. Acceptance of Resignation- Commissioner Burkitt- President Callahan** announced, with great sadness, that Commissioner Burkitt has turned in his resignation from the Board. He wanted to publicly thank Scott for his time served and wish him good luck. President Callahan entertained a motion to accept the letter of resignation from Commissioner Scott Burkitt and declare seat vacant until a board appointment is completed. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: Burkitt. Motion passed.**
- d. Nominations & Slate of Candidates- Board Officers & Appointments-** (This is a yearly requirement) President Callahan opened the floor to nominations. Nominations were as follows:  
**President-** Callahan  
**Vice President-** Leard  
**Treasurer-** Behmer  
**Secretary-** Mike Clark  
**Executive Director-** Mike Clark  
**Attorney-** Ancel & Glink  
**FVSRA-** Leard and Mike Clark  
**Planning Commission Representative-** Held open per President Callahan  
**Riverwalk Art Review Commission-** Allison Pellegrino- President Callahan will allow Pellegrino to think over this nomination before accepting.  
**Friend of the Parks (Foundation) -** Elfstrom

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President Callahan closed the floor for nominations. The ballot will be set and the Board will vote prior to the May meeting and they will ratify the vote at the Annual Meeting in May.

- e. **Approval of Resolution #187- FY 2006-07 Regular Board Meeting Schedule-** This is an annual requirement of the Illinois Park District Code and the Open Meetings Act. Each Board member received in their board packets a copy of Resolution #187 listing the 2006-07 Board Meeting dates. President Callahan entertained a motion to approve Resolution #187, a resolution scheduling the Regular Board Meeting of the Batavia Park District Board of Commissioners dates, times and location for the fiscal year calendar from May 1, 2006 through April 30, 2007 as presented. **Motion was made by Elfstrom and seconded by Leard. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: Burkitt. Motion passed.**

**FOX VALLEY SPECIAL RECREATION ASSOCIATION-** Executive Director Clark thanked the Board and staff for their participation in the Pork Chop dinner and raffle fund raiser.

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD-** None.

**EXECUTIVE SESSION-** At 8:26 p.m., a motion was made by Leard and seconded by Elfstrom to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5), Personnel (2) (c) (1) and Imminent Litigation. The roll was called. Ayes: Leard, Elfstrom, Behmer and Callahan. Nays: none. Abstain: none. Absent: Burkitt. Motion Passed.

**Motion was made by Elfstrom seconded by Leard to reconvene the regular meeting at 8:54 p.m. A voice vote was taken and the motion passed unanimously.**

**ADJOURNMENT -** With no further business before the Board, motion was made by Elfstrom seconded by Leard to adjourn the regular meeting at 8:55 p.m. A voice vote was taken and the motion passed unanimously.

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Secretary, Board of Commissioners  
Batavia Park District

Line prepared by  
Deanna Kellum