

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 24, 2007- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:04 p.m.

ROLL CALL- President called for the roll. Commissioners' Corken, Elfstrom, Behmer, Leard and Callahan were in attendance. Staff in attendance included Executive Director, Michael Clark; Director of Marketing and Public Relations, Allison Pellegrino; Director of Museum and Interpretative Services, Carla Hill; Director of Finance, Linda Straka; Director of Parks and Properties, Eric Lacher; Director of Leisure Services, Jeff Clark and Director of Planning and Development, Jim Eby. Also in attendance were Deanna Kellum, minute's recorder; Derke Price, Legal Counsel for the District; Kristin Bykowski, Batavia Teen Center Supervisor; Cheryl Chedister, Batavia Teen Center; Andrea Hatzinger, Batavia Park District Facility Manager. Guests included several members of the Batavia Teen Center.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- Executive Director Clark requested to add Nomination of Officers and Appointments to New Business as item 15e. President Callahan requested to have Presentations completed first so the teens could leave after their presentation.

PRESENTATIONS- At tonight's meeting was Teen Center Supervisor, Kristin Bykowski and several teens from the Teen Center. Kristin gave an overview of the Teen Center happenings and membership numbers. She also thanked the Park District for their continued support. Several of the teens took the opportunity to come before the Board to personally thank them for their support and to tell them of their favorite Teen Center activities.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the March 20, 2007 Regular Board Meeting; March 20, 2007 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Corken and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- None.

CORRESPONDENCE- President Callahan acknowledged the following correspondence. A letter from IAPD regarding the Park District's 2007 membership.

ANNOUNCEMENTS- Director Pellegrino read the announcements.

1. May 11th will be the annual Touch a Truck day.
2. The Depot Museum has loaned out Mary Todd Lincoln's bed to the Lincoln Museum in Springfield.
3. Saturday, June 23rd will be the grand opening of Clark Island and the bike park.

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AFFILIATE REPORTS- None. Executive Director Clark indicated that Tri-Cities Soccer Association was scheduled to attend to provide their annual report, however the change in the regularly scheduled board meeting date precluded them from attending. Staff will work with them to reschedule their visit and presentation.

STAFF REPORTS- President Callahan thanked staff for their time and effort on the budget highlights. Director Lacher wanted to bring to the Board attention a very nice compliment he received from a resident regarding Park's employee Nick Giandonato for his thorough playground inspections.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark has requested for the Board to return the Officer and Board Appointment nominations to him by May 4th. A special Board meeting will need to take place prior to May 8th for President Callahan and Vice President Leard to take action on this item. The nominations will then need to be ratified at the May Annual Board meeting. It was also requested for the Board to look at scheduling a special meeting to discuss priorities.

OLD BUSINESS –

- a. **Policy Discussion-** Commissioner Behmer requested for the second reading of sections 2.08-2.08.8 and 2.11.7, 2.12.2, 2.12.3, 2.12.14, 2.12.28, 2.13.15, 2.13.16, 2.13.17, 2.14.8 to be tabled until next months Board meeting.

NEW BUSINESS –

- a. **Planning Update-** No further updates since his last memo to the Board.
- b. **Award of Contract- District Custodial Services-** Facility Manager, Andrea Hatzinger highlighted the recommendation of staff for the District custodial services. Three companies responded to the bid. Best Quality Cleaning (BQC) was the apparent lowest responsible bidder. Best Quality Cleaning also had good references. President Callahan entertained a motion to award contract for District wide custodial services to Best Quality Cleaning (BQC) of Franklin Park, IL in an amount not to exceed \$51,315. **Motion was made by Corken and seconded by Leard. The roll was called. Ayes: Corken, Leard, Behmer, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- c. **Acceptance of Park Property- Mirador Subdivision, North Aurora-** Director Eby explained to the Board that this acceptance would give the Park District a link to the path system as well as a 2.5 acre parcel. President Callahan entertained a motion to accept dedicated park property within the Mirador subdivision in North Aurora as presented and direct Counsel to file the deed accordingly. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- d. **Award of Bid- Tanglewood Park Site Development-** Bid opening was April 10th. Eight companies submitted a bid. Director Eby explained a few aspects of the project

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and the reason the project amount is over the estimated projected budget amount. Director Eby will be working the awarded contractor to help reduce elements and cost without compromising the project as a whole. Discussion ensued over the cost of the project. Commissioner Behmer has requested for staff to look into the cost of using permeable or engineered asphalt for all paths. President Callahan entertained a motion to award bid for the park development project at Tanglewood Park site to Whittaker Construction from Earlville, IL for an amount not to exceed \$691,761. **Motion was made by Corken and seconded by Leard. The roll was called. Ayes: Corken, Behmer, Elfstrom and Callahan. Nays: Leard. Abstain: none. Absent: none. Motion passed.**

- e. **Nominations of Officers and Board Appointments-** Executive Director placed before the Board tonight a nomination form for all Board officer and appointments to be returned to him by May 4th and ratified at May's Board meeting.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Executive Director Clark thanked staff for helping support the Annual Pork Chop/Raffle. This years fund raiser netted \$20,100. Executive Director Clark thanked Director Hill for putting together two baskets on the Park District's behalf. He also thanked Commissioner Leard for volunteering his time at the event.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 7:55 p.m. **motion was made by Leard and seconded by Behmer to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5) and Personnel (2)(c)(1). The roll was called. Ayes: Leard, Behmer, Corken, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: none. Motion Passed.**

Motion was made to reconvene the regular meeting at 8:36 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, **motion was made to adjourn the regular meeting at 8:36 p.m. A voice vote was taken and the motion passed unanimously.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum