

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MAY 15, 2007- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:04 p.m.

ROLL CALL- President called for the roll. Commissioners' Corken, Elfstrom, Leard and Callahan were in attendance. Commissioner Behmer was absent. Staff in attendance included Executive Director, Michael Clark; Director of Museum and Interpretative Services, Carla Hill; Director of Finance, Linda Straka; Director of Parks and Properties, Eric Lacher; Director of Leisure Services, Jeff Clark and Director of Planning and Development, Jim Eby. Also in attendance were Deanna Kellum, minute's recorder; Derke Price, Legal Counsel for the District; Ron Johnston a resident of Batavia.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

APPROVAL OF PROCLAMATION- President Callahan entertained a motion to ratify the canvass of votes and approve the proclamation of the local canvassing board for the consolidated election held April 17, 2007 as presented. **Motion was made by Elfstrom and seconded by Leard. The roll was called. Ayes: Elfstrom, Leard, Corken and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

OATH OF OFFICE- PATRICK CALLAHAN- Secretary of the Board, Executive Director Clark swore in re-elected Commissioner Callahan.

OATH OF OFFICE- NICOLE CORKEN- Secretary of the Board, Executive Director Clark swore in re-elected Commissioner Corken.

ELECTION OF OFFICE- Per the Nominations and Elections Policy as well as the Officer and Board Appointment Policy the terms of President and Treasurer expire with the proceedings of the April Board Meeting. President Callahan opened the floor for nominations for both Pro-tem offices. Commissioner Leard nominated Commissioner Callahan for President Pro-Tem. Commissioner Leard nominated Commissioner Elfstrom as Treasurer Pro-Tem. Nominations were then closed. President Callahan then entertained a motion to approve the nominations as submitted for President Pro-Tem and Treasurer Pro-Tem. A roll call vote was taken. **Ayes: Leard Corken, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

PRESENTATIONS- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the April 24, 2007 Special Board Meeting, April 24, 2007 Regular Board Meeting, April 24, 2007 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Elfstrom and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

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GUEST- MATTERS FROM THE PUBLIC- At tonight's meeting was Batavia resident Ron Johnston. He came before the Board tonight with an informal request for easement onto park property. He has come before the Board in the past with a request for exchange of land, however at this time he no longer needs the property exchange but would request for a 99 year easement. He would like to make an asphalt connection to the path that is adjacent to his property to keep pedestrians from crossing his yard to get to the path. He will be bringing a formal request before the Board soon. The Board thanked Mr. Johnston for coming.

MATTERS FROM COMMISSIONERS- President Callahan thanked Tri-Cities Family Services for a great golf outing. He feels Tri-Cities Family Services is doing great things in the area.

CORRESPONDENCE- None.

ANNOUNCEMENTS- Director Eby read the announcements.

1. River Rhapsody Concert Series begins in June.
2. Saturday, June 23rd will be the grand opening of Clark Island and the bike park.

AFFILIATE REPORTS- None.

STAFF REPORTS- Director Eby presented an update on Clark Island. The bike path is now open across the islands. He has asked for the public to stay off the seeded areas until the grass has had a chance to grow in. The lights at the baseball field are on and working great. The roof for the shelter should be installed next week and ready for the park dedication on June 23rd.

Director Lacher presented the PDRMA plaque for the Park District's newly acquired accreditation. He informed the Board that the plaque will be proudly displayed in the hall of the Civic Center.

Director Straka is currently working on the Board's request for a scaled down version of the budget.

EXECUTIVE DIRECTOR'S REPORT- The first round of dates failed for the special meeting to discuss specific priorities. Executive Director Clark requested for the Board to look at their calendars to see what is available for the first part of June.

OLD BUSINESS –

- a. Policy Discussion-** President Callahan entertained a motion to approve the Administrative Manual sections 2.08-2.08.8 and 2.11.7, 2.12.2, 2.12.3, 2.12.14, 2.12.28, 2.13.15, 2.13.16, 2.13.17, 2.14.8 as presented. **Motion was made by Corken and seconded by Elfstrom. The roll was called. Ayes: Corken, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**
- b. Tanglewood Park Development Follow Up-** Per the request of the Board at last month's meeting, Director Eby came before the Board tonight with the research he had Trotter and Associates conduct on the potential cost and feasibility of permeable

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asphalt for the paths. It was the recommendation of Trotter and Associates not to use permeable asphalt for the paths. Director Eby reviewed with the Board their findings.

Executive Director Clark brought to the Board's attention that he has been contacted by residents regarding the bike path. The residents are concerned about the path's condition as well as where the path ends. Executive Director Clark explained that the Park District does not have ownership of the path at this time. All concerns have been forwarded to the City.

NEW BUSINESS –

- a. Planning Update-** No further updated since his last memo to the Board.
- b. Approval of FY 2007-08 Annual Operations Budget Request-** President Callahan entertained a motion to approve the Fiscal Year 2007-08 Annual Operating Budget request as presented and directed staff to prepare the required Budget and Appropriations Ordinance accordingly. **Motion was made by Elfstrom and seconded by Leard. The roll was called. Ayes: Elfstrom, Leard, Corken and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**
- c. Recreation Programming Analysis- Winter 2007-** Director Clark gave an overview of the Winter programming analysis. Director Clark opened the floor for questions from the Board. There were no questions from the Board. Commissioner Corken stated how well she liked the idea of the Opinion Meter and wanted to know when it would be purchased. Director Clark stated that staff would like to purchase it as soon as possible so it may be used at upcoming events such as the River Rhapsody Concert Series and Windmill City Festival.
- d. Approval of Resolution #191- 2007-08-** President Callahan entertained a motion to approve Resolution #191, a resolution scheduling the Regular Board Meetings of the Batavia Park District Board of Commissioners dates, times and location for the fiscal year calendar from May 1, 2007 through April 30, 2008 as presented. **Motion was made by Elfstrom and seconded by Corken. The roll was called. Ayes: Elfstrom, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**
- e. Ratification of Board Officer and Appointments Election-** President Callahan entertained a motion to ratify the FY 2007-08 Board Officer and Appointment election results as presented. **Motion was made by Leard and seconded by Corken. The roll was called. Ayes: Leard, Corken, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**
- f. Approval of Ordinance #259-** President Callahan entertained a motion to approve Ordinance #259, an ordinance declaring certain property of the District as surplus in accordance with the District's governance policy and requirements of the Illinois Park District Code, as presented. **Motion was made by Leard and seconded by Corken. The roll was called. Ayes: Leard, Corken, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed**
- g. Concept Plan- Prairie & Lathem Park Renovation Project-** Director Eby showed the Board the new and re-developed portions of the park. The grant application will be submitted on July 1st. Earlier tonight was an open house for the residents to come

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in and see the concept plans and give their feedback. Four families were in attendance. It was the consensus of the Board to file this project accordingly for the OSLAD state grant.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 7:56 p.m. motion was made by Elfstrom and seconded by Corken to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5). The roll was called. Ayes: Elfstrom, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion Passed.

Motion was made by Leard, seconded by Corken to reconvene the regular meeting at 8:22 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Leard, seconded by Corken to adjourn the regular meeting at 8:22 p.m. A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum