

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MAY 16, 2006 – BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:05 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Elfstrom, Leard and Callahan were in attendance. Staff in attendance was Executive Director Michael Clark; Director of Planning and Development, Jim Eby; Director of Finance and Administrative Services, Beverly Kuhn; Director of Parks and Properties, Eric Lacher; Director of Personnel, Jim Schuler; Director of Museum and Interpretative Services, Carla Hill and Director of Leisure Services, Jeff Clark. Also in attendance was Legal Counsel Price and Deanna Kellum minute's recorder.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

RATIFY BOARD OF OFFICERS AND APPOINTMENTS- President Callahan entertained a motion to ratify board officer and appointment election results as presented in the memo by Secretary Clark dated May 9, 2006. **Motion was made by Leard and seconded by Elfstrom to approve the Board Officer and Appointment election results as presented. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the April 18, 2006 Regular Board Meeting, April 18, 2006 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Elfstrom and seconded by Leard to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- President Callahan thanked the five candidates who applied for the Board vacancy. He was very pleased with their talents and interest. The Board will appoint the new commissioner at next month's Board meeting.

CORRESPONDENCE- President Callahan acknowledged the following correspondence. First, was a letter from Executive Director Clark to the Kane County

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Forest Preserve District thanking them for their grant award. Second, was a letter from Director Pellegrino to resident Teresa Duncan in regard to Tails Hit the Trails. Third, was a letter from the Illinois Historical Preservation Agency in regard to Clark Island. Fourth, was a letter from Director Eby to the Army Corps of Engineers regarding Clark Island. Fifth, was a letter from the Batavia Bulldog Boosters thanking the park district for their donation.

ANNOUNCEMENTS- Director Lacher read the announcements in Director Pellegrino's absence.

1. Friday May 19th will be the re-scheduled date for Touch a Truck.
2. Saturday May 20th will be the first annual Tails Hit the Trails event.
3. Enroll by June 1 for this year's Batavia Street Musicians.
4. Take a behind the Scenes Tour of Wrigley Field on June 24th.
5. Three day Bulldog Cheer Camp will begin July 5th-7th.

AFFILIATE REPORTS- President Callahan acknowledged receipt of the Parks Foundation's April minutes as well as the Plain Dirt Gardeners' May newsletter.

STAFF REPORTS- Director Lacher updated the Board on the Quarry well project.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark requested for the Board to be looking at their availability for a Board Retreat to discuss the CDP.

PRESENTATIONS- At tonight's meeting Director Jeff Clark gave a presentation on the Recreation Program Analysis. He gave a brief history of the park district programs and how they have grown. He then showed how the Program Matrix, Program Classification, Program Pricing System and Program Evaluation work and how they are important to the process of adding or removing programs to the brochure. Director Clark will start reporting to the Board on a quarterly basis the related statistics, outcomes and numbers for programming. The Board gave an overview of the items they would like to see included in the report. The Board also requested for Director Clark to look into developing more of a specific age breakdown for adult programming.

OLD BUSINESS –

- a. **Policy Discussion-** No update.
- b. **Clark Island Renovation Project-** Staff hopes to have the bid opening on May 23rd. The issue with the bridge has been resolved and the block on the permits will be released. The newest stumbling block is the stone wall by the pavilion. The bridge and stone wall will end up costing more than anticipated.
- c. **District Goals and Tactics-** President Callahan has requested for this to be tabled for further discussion at the Board retreat.

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NEW BUSINESS –

- a. Planning Update-** Director Eby gave an update on Carriage Crest Park. This park is shared by the BPD and Geneva Park District and is part of the park district's replacement program. Geneva is taking the lead and BPD is helping out financially. The Wiseman Hughes subdivision is still planning on donating 4-5 acres to the park district for a neighborhood size park. Director Eby has been told that bike path inquiries at the Dominick property will need to be handled by the City of Aurora.
- b. Approval of Final Concept Plan- Mill Creek Park Site-** Director Eby showed the Board the concept plan that was chosen by the neighborhood group. A few areas have been moved around per the request of the Board and the final plan reflects these changes. President Callahan entertained a motion to approve the final concept plan for the Mill Creek Community Park site for development as presented. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- c. Approval of Resolution #188- proceed for OSLAD Grant Application- Mill Creek Community Park Site-** President Callahan entertained a motion to approve Resolution #188, a resolution approving the application of the Mill Creek Community Park Site for development through the Illinois Open Space Land Acquisition and Development Grant program, as presented. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- e. Approval of Fiscal Year 2006-07 Operating Budget Request-** All revisions to the budget will be out by the end of May. The public hearing is scheduled for June and the budget will be filed with the Clerks office by the first quarter. President Callahan entertained a motion to approve the Fiscal Year 2006-07 Operating Budget as presented and directed staff to begin preparation of the District's required Budget and Appropriations Ordinance. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- The Annual Board Meeting will be held May 22nd at 7p.m. All BPD Board members are welcome to attend. The FVSRA will be holding a Special Golf Tournament called Tee up for Downs at the Blackberry Oak's Golf Course on August 24th.

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President Callahan thanked Carolyn Nagle for the tour of their new facility and for her interest in helping the park district with future projects to help those with special needs.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 8:35p.m., a motion was made by Leard and seconded by Behmer to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5), Personnel (2)(c)(1). The roll was called. Ayes: Leard, Behmer, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion Passed.

Motion was made by Elfstrom seconded by Leard to reconvene the regular meeting at 8:57 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Elfstrom seconded by Leard to adjourn the regular meeting at 8:58 p.m. A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum