

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MAY 19, 2009- BARTHOLOMEW ROOM**

CALL TO ORDER- REGULAR BOARD MEETING- The regular board meeting was called to order by President Callahan at 7:43 p.m.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Callahan, Corken, Leard and Tilmon were in attendance. Staff in attendance included Executive Director, Michael Clark; Director of Finance, Linda Straka; Director of Marketing and Public Relations, Allison Sohr; Director of Museum and Interpretative Services, Carla Hill; Director of Parks and Properties, Eric Lacher; Director of Planning and Development, Jim Eby; Director of Leisure Services, Jeff Clark. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel for the District, Derke Price; newly elected commissioner, Gary Foiles and Scott Clancy of Batavia Youth Baseball.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- Executive Director Clark stated that New Business item 19b Board Member Service Recognition- Phil Elfstrom was moved to after Items to be added/removed/changed on the agenda. Item 17a Presentations Batavia Teen Center Recognition was removed from tonight's agenda. President Callahan entertained a motion to approve the agenda as amended. **Motion was made by Behmer and seconded by Tilmon. The roll was called. Ayes: Behmer, Tilmon, Leard, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

NEW BUSINESS

- b. Board Member Service Recognition- Phil Elfstrom-** President Callahan presented Phil Elfstrom with a Service Recognition Award for his years of service as a Park Board Commissioner.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the April 7, 2009 Special Board Meeting, April 21, 2009 Regular Board Meeting, April 21, 2009 Executive Session, April 30, 2009 Special Board Meeting, Approval of the Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Leard and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Leard, Corken, Behmer, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- None.

CORRESPONDENCE- First was an e-mail received from Joni Nelson regarding the Quarry. Second, was an e-mail from David Parke thanking the park staff for their help.

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Third, was a thank you letter from Jack Murphy. Fourth, was a thank you letter from H.C. Storm School. Fifth, was a letter from Standard & Poors informing the Park District of their new bond rating of AA-.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. River Rhapsody Concert Series will be featured on June 10, 17 and 24 at the Riverwalk.
2. Batavia "Pin Drop" will be held during the Windmill City Festival on Saturday, July 11. Tickets are on sale.
3. Come enjoy the Quarry this summer June 8- August 16 from 11:30- 5:00 p.m.
4. Windmill Whirl 5k Run will be held on Friday, July 10.
5. Toss for a Cause will be held during the Windmill City Festival on Saturday, July 11 at 5:30 p.m.

AFFILIATE REPORTS- President acknowledged receipt of the Batavia Parks Foundation's April minutes.

At tonight's meeting was Scott Clancy of Batavia Youth Baseball. Scott gave a brief overview of BYB's accomplishments. He stated BYB's registration is down 10% from the prior year. Batavia youth make up 1,400 of their participants. BYB has slated \$90,000 for long term work for various field restorations in conjunction with the Park District. They will also be building a new field with the school district. Scott thanked the Park District for their partnership with BYB. He stated BYB was proud to be affiliated with the Park District. President Callahan thanked Scott for coming and for the relationship the Park District has with BYB.

STAFF REPORTS- Director Straka pointed out that before each Board member's place was a copy of the unpaid expenditures and the information regarding the refunding of bonds. Director Lacher asked the residents not to feed the geese at Clark Island. The geese are leaving a mess on the ball field.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark needs to get the Board's availability for a planning retreat.

PRESENTATIONS-

- a. **Batavia Teen Center Recognition- 50 Men Who Cook Community Service Project-** This item was removed from tonight's agenda. President Callahan took the opportunity to publicly thank the five teens that helped make this event special.
- b. **National Gold Medal Award Finalist 2009- Mike Clark-** Executive Director Clark was happy to announce that the Batavia Park District has been named for the second year in a row the 2009 Gold Medal Finalist. The winner will be announced in October at the NRPA National Conference in Salt Lake City, Utah.

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OLD BUSINESS –

- a. **Policy Discussion-** No update.
- b. **Approval of FY 2009-10 Annual Operating Budget Proposal-** President Callahan entertained a motion to approve the Fiscal Year 2009-10 Annual Operating Budget request as presented. **Motion was made by Corken, seconded by Tilmon. The roll was called. Ayes: Leard, Tilmon, Corken and Callahan. Nays: none. Abstain: Behmer. Absent: none. Motion passed.**
- c. **Approval of Ordinance #280 Annual Operating Budget Proposal-** President Callahan entertained a motion to approve the Ordinance #280, an ordinance approving the Budget and Appropriations Ordinance for the fiscal budget year of 2009-10 as presented and direct staff to file as required with the Kane County Clerk and Illinois Comptroller's Office. **Motion was made by Corken, seconded by Tilmon. The roll was called. Ayes: Corken, Tilmon, Leard and Callahan. Nays: none. Abstain: Behmer. Absent: none. Motion passed.**
- d. **Prairie and Lathem Park Renovation Project-** Director Eby updated the Board on the progress being made at Prairie and Lathem Park. Eby also thanked the residents for making a concerted effort to walk around the construction. The completion date for this project is set for October 2.
- e. **Approval of Proclamation- Ratify Canvass of Votes- April 7, 2009 Consolidated Election-** President Callahan entertained a motion to ratify canvass of votes and approve the proclamation of the local canvassing board for the consolidated election held April 7, 2009 as presented. **Motion was made by Behmer, seconded by Corken. The roll was called. Ayes: Behmer, Corken, Tilmon, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

NEW BUSINESS –

- a. **Board Member Service Recognition- Alan Leard-** President Callahan thanked Leard for his eight years of service on the Park Board and presented him with a Service Recognition Award. Each Commissioner took the time to say a few words about Leard. Leard thanked the Board and staff.
- c. **Oath of Office- Newly Elected Park Board Commissioner- John Tilmon-** Secretary of the Board, Michael Clark read the Oath of Office to Tilmon.
- d. **Oath of Office- Newly Elected Park Board Commissioner- Gary Foiles-** Secretary of the Board, Michael Clark read the Oath of Office to Tilmon.

President Callahan called for a short recess at 8:25 p.m.

The meeting reconvened at 8:40 p.m.

- e. **Ratify Board Officer and Appointment Election Results 2009-10-** President Callahan entertained a motion to ratify the FY 2009-10 Board Officer and Appointment election results as presented. **Motion was made by**

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Corken, seconded by Behmer. The roll was called. Ayes: Corken, Behmer, Foiles, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.

- f. **Planning Update-** No further update at this time.
- g. **Future CDP & Engstrom Park Renovation Grant-** Executive Director Clark updated the Board. Grant Administrator Laura Ross and staff need further direction from the Board on the future of the CDP and if they should re-submit for the OSLAD Grant for the Engstrom Park Renovation project. After much discussion the Board came to a consensus to direct staff to move forward with the grant application for Engstrom Park.
- h. **Recreation Programming Portfolio Analysis Report- Winter 2009-** Director Clark highlighted the report. A couple of changes being made for the upcoming brochure will be the addition of open park programs and an area in the brochure highlighting new programs and/or changes. Callahan requested for staff to look at the current programs being offered and see how the Park District can fill in the gaps for residents. Behmer requested for staff to include the total population served and a financial review showing current versus prior year. He would also like to see staff include their reasoning behind the current cancellation rate and what their conclusion is of the analysis and what they are going to do differently to items learned by the analysis.
- i. **Approval of Ordinance #281- Declaration of Surplus Property Policy-** President Callahan entertained a motion to approve Ordinance #281, an ordinance declaring certain property as surplus in accordance with the District's governance policy and requirements of the Illinois Park District Code as presented. **Motion was made by Behmer, seconded by Tilmon. The roll was called. Ayes: Behmer, Corken, Tilmon, Foiles and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- j. **Partner, Affiliate and Friend Program Update-** Executive Director Clark brought before the Board a spreadsheet showing the current PAF members and the benefits associated with each. President Callahan requested for staff to add to the document names of groups that have been approached and why they declined to join. He would also like to see a list of potential groups. Behmer requested for staff to also include what logical category those potential groups would fall under.
- k. **Approval of Special Use Permit- Windmill City Festival-** President Callahan entertained a motion to approve the special use permit request by the Windmill City Festival Committee to authorize the operation of a beer tent during the 2009 festival as presented. **Motion was made by Foiles, seconded by Corken. The roll was called. Ayes: Foiles, Corken, Tilmon, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- l. **Approval of Change Order #1- Prairie and Lathem Renovation Project-** Director Eby explained the reason for the change order. This change order is for the landscaping portion of the project. President Callahan entertained a motion to approve Change Order #1 for Prairie and Lathem Renovation

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Project as presented. **Motion was made by Corken, seconded by Behmer. The roll was called. Ayes: Corken, Behmer, Foiles, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

- m. Approval of Change Order #2- Prairie and Lathem Renovation Project-** Director Eby explained the reason for the change order. This change order is for the paving portion of the project. President Callahan entertained a motion to approve Change Order #2 for Prairie and Lathem Renovation Project as presented. **Motion was made by Tilmon, seconded by Foiles. The roll was called. Ayes: Tilmon, Foiles, Corken, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Motion was made by Behmer, seconded by Tilmon to adjourn into Executive Session at 9:16 p.m. to discuss Land Acquisition (2)(c)(5).

Motion was made by Behmer, seconded by Tilmon to reconvene the regular meeting at 10:05 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, **motion was made by Behmer seconded by Tilmon to adjourn the regular meeting at 10:05 p.m. A voice vote was taken and the motion passed unanimously.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum