

**BATAVIA PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
JUNE 17, 2008- BARTHOLOMEW ROOM**

**CALL TO ORDER-** The regular meeting was called to order by President Callahan at 7:20p.m.

**PLEDGE OF ALLEGIANCE-** All stood for the Pledge of Allegiance.

**ROLL CALL-** President Callahan called for the roll. Commissioners' Behmer, Corken, Leard and Callahan were in attendance. Elfstrom was absent. Staff in attendance included Executive Director, Michael Clark, Director of Finance Linda Straka; Director of Marketing and Public Relations, Allison Sohr; Director of Museum and Interpretative Services, Carla Hill; Director of Parks and Properties, Eric Lacher; Director of Planning and Development, Jim Eby. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel for the District, Derke Price; Batavia Parks Foundation members, Dan Brace, Matt Ellmann and Gary Foiles; Scott Clancy of Batavia Youth Baseball; TMP Architecture, Tim Casai and Dave Larson, Donald Ware Jr. of KS+A; Katrina Laflin of Laflin Design Group; Batavia Park District intern, Susan Sawtell and Batavia Park District Marketing Manager, Kari Miller.

**ITEMS REMOVED/ADDED/CHANGED ON AGENDA-** None.

**CONSENT AGENDA-** President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the May 20, 2008 Public Hearing Meeting, the May 20, 2008 Regular Board Meeting, the May 20, 2008 Executive Session Meeting, the approval of Special Use permit from the Windmill City Festival Committee, the approval of Ordinance #272- Prevailing Wages, Approval of Resolution #193- Authorization for Issuance of District Procurement Cards, Approval of the Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Corken and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Corken, Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**

**GUEST- MATTERS FROM THE PUBLIC-** None.

**MATTERS FROM COMMISSIONERS-** None.

**CORRESPONDENCE-** None.

**ANNOUNCEMENTS-** Director Sohr read the announcements.

1. July 4<sup>th</sup> fireworks will be held at Engstrom Park promptly at 9:30 pm.
2. Windmill City Festival will be held July 10, 11 & 12 at the Riverwalk.
3. Batavia's first "Pin Drop" will be held on Saturday, July 12 at WCF.
4. The Batavia Depot Museum will be presenting their 2<sup>nd</sup> Annual Quilt and Textile show on July 11, 12 and 13 at Shannon Hall.

**AFFILIATE REPORTS-** At tonight's meeting were several members of the Batavia Parks Foundation. Dan Brace applauded the Park District for the grand opening of the Bark Park. The Parks Foundation was able to present the Park District with a \$1,800 ceremonial check at the opening. The Parks Foundation will continue to work with the Park District to help make Bark Park enhancements in the future. Parks Foundation member, Matt Ellmann updated the Board on the SpaceNet project. He stated that pledge money continues to come in for this project. The Parks Foundation held a bags tournament over the winter that they felt was successful so they will be holding another tournament at the Windmill City Festival. 100% of the proceeds will go to the

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SpaceNet project. At this time the Foundation has raised about half the money needed to build the SpaceNet and hope to be able to erect it next year. Parks Foundation member, Gary Foiles updated the Board on the Peg Bond Expansion project. At this time the Foundation has received \$90,000 in donations. There are still two weeks left in the \$100,000 in 100 day goal. There have been some delays in the project. The project will be completed in two phases. Phase one will be involve the utilities, foundation and pillars, to be completed before winter this year. Phase two will begin in spring of 2009 and will involve the stage and lights. The final concept drawings will be finalized soon. When they are completed the Parks Foundation will bring them before the Park Board for their approval.

Also at tonight's Board meeting was BYB Assistant Commissioner, Scott Clancy. He came before the Board tonight to request the Board's consensus on naming the Big Wood's baseball field Norm Miller Field in honor of a long time BYB advocate, Norm Miller. He then gave Norm Miller's history with BYB. The Board came to a consensus on the naming of the Big Woods Field as Norm Miller.

Executive Director Clark informed the Board that the school district has applied to become a PAF member.

**STAFF REPORTS-** Director Lacher updated the Board on the condition of the pathway at Mike Wild Park. He will be presenting two concepts to Executive Director Clark to correct the problem with water on the pathway. Signs have been installed to caution residents.

Director Eby informed the Board that the Park District has received the check for \$400,000 from the State for Clark Island. He then updated the Board on Commissioner Behmer's request for information regarding the pathway at South Mill Creek Park and its proximity to Main Street. Before the Board tonight was a written report explaining the consultants view on the location of the path.

Director Hill updated the Board on the upcoming 2<sup>nd</sup> Annual Quilt and Textile Show. This year's featured quilts will be from the Gift of Hope Organization.

President Callahan thanked Director Eby for his efforts in acquiring the public's input on the Engstrom Park renovation. Due to low attendance at the last community input meeting, Director Eby set up an opinion meter at Engstrom Park to get the public's input. There will be another community input meeting tomorrow night.

**EXECUTIVE DIRECTOR'S REPORT-** No further update since latest written EDR.

**PRESENTATIONS-**

**a. Community Recreation Center Feasibility Study & Site Evaluation-** Commissioner Callahan introduced Tim Casai of TMP Architecture. Tim shared with the Board four concept sites for a new recreation center. The four sites were as follows: Laurelwood Park, Mooseheart, Fox Valley Golf Course and the Quarry. Tim spoke in detail on what each site has to offer. Discussion ensued over each site and what opportunities they each have. Executive Director Clark reminded the Board that a prime site as well as an alternate will need to be chosen by the target date of June 30. The Board came to a consensus on which site they felt would be best to give further consideration. The Board agreed that the Quarry would be a great site due to its unique attributes, and the fact the

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Park District already owns it. Last, it may also help revitalize the current facility/amenities. A site downtown will be the alternate site.

**b. Benchmarking Findings Report- Acres/Square Footage/Staff-** Executive Director Clark highlighted the report. He felt the findings mirrors what the Park District already knows, that the Park District is in need of more indoor programming space. The space currently being used is not designed for what we are using them for. President Callahan thanked Executive Director Clark for the benchmarking information. He felt it brought light to the Park District's situation as well.

**OLD BUSINESS –**

- a. Policy Discussion -** A first reading of the Administrative Manual section 2.13.1-2.13.9 was conducted.
- b. Three Point Vision Update/Status -** Before the Board tonight was the most current timeline. The Board will be working on coming up with a list of contacts to join the team.
- c. Mill Creek Community Park Development Follow Up-** Director Eby gave the status report. The playground has passed inspection and is now open. He reminded the public that the site is still considered a construction zone. There will be a ratify change order coming before the Board at next month's meeting. He hopes to have the park dedication in early fall.

**Tape change- 8:27 p.m.-8:30 p.m.**

- d. Bark Park Grand Opening -** Executive Director Clark thanked Commissioner's Leard and Behmer, and the Parks Foundation for attending the grand opening. There was a record breaking 425 people in attendance. He also thanked Director Lacher and his staff for all their hard work in getting the site ready. To date there have been 200 bark park passes sold. Director Lacher had his staff add round wash stone to the pond to help keep the mud down. Pet waste disposal units will be installed near the pond. Director Lacher reminded the public that the pond was for dog use only. Director Sohr thanked the sponsors for the opening.

**NEW BUSINESS –**

- a. Planning Update-** Director Eby updated the Board on a phone call he received by an attorney regarding the southeast corner of Batavia that is not incorporated in Batavia or Aurora. There is a four acre parcel that they would like to subdivide. He will update the Board further once he receives more information.
- b. Approval of Final Concept Plan Engstrom Park Grant Application-** Before the Board tonight was the concept plan for the site. Director Eby highlighted the plan. The cost for the project is estimated at \$560,000. It is the Park District's hopes to receive an IDNR grant for \$282,649. President Callahan entertained a motion to approve the final concept plan for renovation of Engstrom Family Park and advise staff to proceed accordingly for the Open Space, Land Acquisition and Development grant for this project. Motion was made by Leard, seconded by Behmer. **The roll was called. Ayes: Leard, Behmer, Corken and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**
- c. Award of Bid- Prairie & Lathem Park Renovation Project-** At tonight's meeting was Katrina Laflin from Laflin Design Group. Katrina explained to the Board that the bid opening was not successful. She has taken a hard look at the bids to see why

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they were all over budget. She explained that it looked as though many were subcontracting out the work. She also explained that most bids go out in January or February when companies are looking for work for the summer and tend to be more competitive with their pricing. It was her recommendation to re-bid. She also recommends breaking the bid down into five packages and issuing the bid in January or February of 2009. She feels this will not affect the OSLAD Grant. She stated that per the grant the Park District has until December 31, 2010 to complete the work. She also recommended a second solution of purchasing the playground equipment now and installing all trash bins, benches and basketball hoops in house. President Callahan entertained a motion to reject all bids for the renovation project of Prairie and Lathem Park. Motion was made by Corken, seconded by Leard. Motion was made by Leard, seconded by Behmer. **The roll was called. Ayes: Corken, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.** President Callahan requested that there be cost updates for all projects in the future.

**FOX VALLEY SPECIAL RECREATION ASSOCIATION-** No update.

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD-** None.

**EXECUTIVE SESSION-** Executive Session was held prior to the Regular Board Meeting.

**ADJOURNMENT-** Motion was made by Behmer seconded by Leard to adjourn the meeting at 8:50 p.m. **The roll was called. Ayes: Behmer, Leard, Corken and Callahan. Nays: none. Abstain: none. Absent: Elfstrom. Motion passed.**

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Secretary, Board of Commissioners  
Batavia Park District

Line prepared by  
Deanna Kellum