

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
JUNE 20, 2006 – BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 5:30 p.m.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Elfstrom, Leard and Callahan were in attendance. Staff in attendance was Executive Director Clark.

EXECUTIVE SESSION- At 5:30p.m., a motion was made by Behmer and seconded by Leard to adjourn into Executive Session to discuss Personnel (2)(c)(1). The roll was called. Ayes: Behmer, Leard, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: none. Motion Passed.

Motion was made by Leard seconded by Behmer to reconvene the regular meeting at 6:27p.m. A voice vote was taken and the motion passed unanimously.

RECONVENE REGULAR MEETING- At 6:35 p.m. the Regular Board Meeting was reconvened.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Elfstrom, Leard and Callahan were in attendance. Staff in attendance was Executive Director Michael Clark; Director of Planning and Development, Jim Eby; Director of Finance and Administrative Services, Beverly Kuhn; Director of Parks and Properties, Eric Lacher; Director of Personnel, Jim Schuler; Director of Marketing and Public Relations, Allison Pellegrino and Director of Leisure Services, Jeff Clark. Also in attendance was Deanna Kellum minute's recorder. Legal Counsel Price would later attend at 6:53 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

PUBLIC HEARING- BUDGET AND APPROPRIATIONS ORDINANCE- At 6:36 p.m. a motion was made by Elfstrom and seconded by Leard to begin the Public Hearing for the Budget and Appropriations Ordinance. This is an annual requirement of the District to be in compliance with the provisions of the Illinois Park District Code. Executive Director Clark further explained the Ordinance to the Board. The Board opened the floor to the public for any written or verbal testimony. Hearing none, President Callahan entertained a motion to close the Public Hearing. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

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RATIFY BOARD VACANCY APPOINTMENT- President Callahan entertained a motion to ratify the appointment of Nicole Corken to serve as a member of the Park District Board of Commissioners and fill the vacancy of the current board position through April of 2007. **Motion was made by Leard and seconded by Behmer. The roll was called. Ayes: Leard, Behmer, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the May 10, 2006 Special Board Meeting, May 16, 2006 Special Board Meeting, May 16, 2006 Regular Board Meeting, May 16, 2006 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Elfstrom and seconded by Leard to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- Commissioner Leard stated how wonderful it was to have the number of interested candidates for the Board vacancy and that the citizens of Batavia should be proud of to have people like them willing to volunteer their time.

CORRESPONDENCE- President Callahan acknowledged the following correspondence. First, was a letter from Carolyn Kovash-Nelson in regard to the Batavia Triathlon. Second, was outgoing correspondence from Executive Director Clark to Karen Anderson regarding a special use permit request. Third, was outgoing correspondence from Executive Director Clark to Carolyn Kovash-Nelson regarding the Triathlon's special use permit. Third, was outgoing correspondence from President Callahan to Board candidates Stan Oke, Lisa Wesender, Cindy Miller, Margaret Hutton and Nicole Corken

ANNOUNCEMENTS- Director Pellegrino read the announcements.

1. Windmill City Festival will be held July 7th and 8th.
2. Batavia Depot Museum is seeking vendors for the Arts and Crafts show as well as for the Flea Market taking place at the Windmill City Festival on Saturday, July 8th from 9 a.m.- 4 p.m.
3. The LaSalle Bank Windmill Whirl 5k community run will be taking place during the Windmill City Festival on Saturday, July 8th at 8:30 a.m.

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AFFILIATE REPORTS- None.

STAFF REPORTS- Director Lacher informed the Board that the Park District has received a grant to help enhance the lighting at the District's parks and facilities. The grant was for \$8,760 and allows for the Park District to install more energy efficient lighting. He also wanted to thank Christ Community Church for volunteering at Big Woods Park and the ESCC. Christ Community Church helped by mulching Big Woods and painting the tennis courts as well as painting the garages at the ESCC.

Director Jeff Clark introduced the Park District's summer intern Leslie Trevena.

Director Eby updated the Board on West Main Community Park. Bid will be going out June 21st and bids will be opened on July 11th. He also updated the Board on the CDP. Before the Board tonight was a copy of the financial summary for the second part of the CDP.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark commended staff on a job well done with the completion of the well. He needs the Board's availability for a retreat for the CDP as well as for a joint meeting with the School District to discuss the Mooseheart appraisal.

PRESENTATIONS- None.

OLD BUSINESS –

- a. **Policy Discussion-** No update.
- b. **Clark Island Renovation Project-** Director Eby updated the Board on this project. They will be going out for bids June 21st at 2 p.m. and would like for the Board to meet next week to award the bid. The Board came to a consensus to meet on Tuesday, June 27th at 7:00 a.m.

NEW BUSINESS –

- a. **Planning Update-** No update.
- b. **Approval of Ordinance #245- Budget and Appropriations Ordinance-** President Callahan entertained a motion to approve Ordinance #245, an ordinance approving the budget and appropriations ordinance for the fiscal year of 2006-07 as presented and direct staff to file as required with the Kane County Clerks and Illinois Comptroller's Offices. **Motion was made by Behmer and seconded by Elfstrom. The roll was called. Ayes: Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

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- c. Approval of Ordinance #246- Prevailing Wages-** Legal Counsel Price explained the Ordinance to the Board. President Callahan entertained a motion to approve Ordinance #246, an ordinance approving the current prevailing wages schedule for the fiscal budget year of 2006-07 as presented and direct staff to file as required with the Kane County Clerks Office. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- d. Approval of Contract- District Banking and Investment Services-** Commissioner Behmer requested for this item to be tabled for further discussion. President Callahan entertained a motion to table the Approval of Contract for the District Banking and Investment Services until next month. **Motion was made by Behmer and seconded by Elfstrom. The roll was called. Ayes: Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- e. Ratify Board Appointment- City of Batavia Planning Commission-** President Callahan entertained a motion to ratify the appointment of Eric Lacher as the park district representative to the City of Batavia Planning Commission and to direct Executive Director Clark to notify the City of said appointment. **Motion was made by Elfstrom and seconded by Leard. The roll was called. Ayes: Elfstrom, Leard, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- f. Approval of Policy Amendment- Electronic Communications Policy-** President Callahan entertained a motion to approve an amendment to the District's Electronic Communications Policy regarding e-mail between Commissioners as presented. **Motion was made by Leard and seconded by Behmer. The roll was called. Ayes: Leard, Behmer, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- g. Review of Executive Session Minutes-** President Callahan entertained a motion to hold and/or release executive session minutes as per the memo from Executive Director Clark dated June 20, 2006. **Motion was made by Behmer and seconded by Elfstrom. The roll was called. Ayes: Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 7:02p.m., a motion was made by Elfstrom and seconded by Behmer to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5). The roll was called. Ayes: Elfstrom, Behmer, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion Passed.

Motion was made by Elfstrom seconded by Leard to reconvene the regular meeting at 7:23p.m. A voice vote was taken and the motion passed unanimously.

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ADJOURNMENT - With no further business before the Board, **motion was made by Elfstrom seconded by Leard to adjourn the regular meeting at 7:24p.m. A voice vote was taken and the motion passed unanimously.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum