

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
JULY 16, 2008- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:03p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- President Callahan called for the roll. Commissioners' Corken, Leard and Callahan were in attendance. Behmer and Elfstrom was absent. Staff in attendance included Executive Director, Michael Clark Director of Finance Linda Straka; Director of Marketing and Public Relations, Allison Sohr; Director of Museum and Interpretative Services, Carla Hill; Director of Parks and Properties, Eric Lacher; Director of Leisure Services, Jeff Clark and Director of Planning and Development, Jim Eby. Also in attendance was Deanna Kellum, minute's recorder; Scott Clancy of Batavia Youth Baseball; Chris Hansen of KS + A and Batavia Park District intern, Susan Sawtell.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the June 17, 2008 Regular Board Meeting, the June 17, 2008 Executive Session Meeting, Approval of the Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Leard and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Leard, Corken and Callahan. Nays: none. Abstain: none. Absent: Behmer and Elfstrom. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- Colleen Shannahan of the Batavia Youth Baseball Board came before the Board tonight to speak on behalf of BYB and their "Green" initiative. BYB would like to see the Park District help with recycling at all ball fields. She further demonstrated their theory on how much trash could be recycled in a given baseball season if recycling was available. Executive Director Clark did state the Park District's current Carry In/Carry Out policy. He stated that the Park District would continue to pursue and work with BYB on a more efficient program. President Callahan would like to see the kids to be made more aware of the carry in/carry out program with possible signage at the ball fields.

MATTERS FROM COMMISSIONERS- None.

CORRESPONDENCE- President Callahan recognized the following correspondence. Outgoing correspondence to Carolyn Nagle of FVSRA regarding the appointment of Nicole Corken and Michael Clark to the FVSRA Board. Incoming correspondence from Josephine Melgoza complementing Park District employee Alex Brandt on a job well done. All correspondence will be placed on file.

ANNOUNCEMENTS- Director Sohr read the announcements. Sohr thanked all who were involved in making the 2008 WCF and Quilt and Textile Show a success.

1. Street Musicians will be playing every Thursday night during the month of July at the Riverwalk.
2. Friday, August 8 is Date Break.
3. The rain date for River Rhapsody will be July 30 at the Riverwalk.

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4. Don't forget to visit the Quarry this summer!

AFFILIATE REPORTS- At tonight's meeting was Scott Clancy from Batavia Youth Baseball. Scott presented the Board with the 2007-08 operational /program highlights as well as the organization's short term and long term goals.

President Callahan acknowledged receipt of the Batavia Parks Foundation June minutes.

STAFF REPORTS- Director Eby pointed out the CDP update at each Board's place. He also informed the Board that the next playground replacement project will be Woodland Hills Park.

Director Clark pointed out the Spring program analysis in each Board member's packets. He then updated them on the newest customer service initiative, "Good Time Guaranteed Policy". He explained how the policy would work.

Director Sohr updated the Board on the Gold Medal Award. A twelve minute video has been completed and submitted to NRPA. She will bring the video to next month's board meeting for the Board to view.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark thanked staff for their hard work at WCF. He felt the Park District was well represented.

PRESENTATIONS- None.

OLD BUSINESS –

- a. **Policy Discussion-** A second reading of the Administrative Manual section 2.13.1-2.13.9 was tabled for next month's board meeting.
- b. **Community Recreation Center Feasibility and Site Analysis-** Chris Hansen of KS + A updated the Board on the first community forum conducted last night at the Civic Center. About 40 people were in attendance for the forum. He felt the community comments were great. He highlighted the four sites being considered for the recreation center and gave the pros and cons of each site. Further development of each site will be done and a three dimensional drawing will be brought back to the Board and to the community for further input. The focus is on the Quarry since it is already owned by the Park District and the space will accommodate the elements wanted by the community.
- c. **Mill Creek Community Park Development Follow Up-** Director Eby gave the status report. August 1st is the date set for completion of this project. The contractors are cleaning up and doing finalization/restoration work. The tennis courts still need to be paved.

NEW BUSINESS –

- a. **Planning Update-** No further update since the last written report.
- b. **Ratify Change Order #1- South Mill Creek Community Park-** President entertained a motion to approve change order #1 for the Mill Creek Community Park project as a deduct for the Park District in the net amount of \$3,454.19 and extend the completion date for the tennis court area to August

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1, 2008. **The roll was called. Ayes: Leard, Corken and Callahan. Nays: none. Abstain: none. Absent: Behmer and Elfstrom. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Tee Up For Downs will be taking place August 14. Board members interested in joining need to let Executive Director Clark know. The next Board meeting is scheduled for July 25.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Executive Director Clark recommended that the Board not go into Executive Session since there was no further discussion on land acquisition to be done.

ADJOURNMENT- Motion was made by Corken seconded by Leard to adjourn the meeting at 8:13 p.m. **The roll was called. Ayes: Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: Behmer and Elfstrom. Motion passed.**

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum