

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
AUGUST 24, 2006 – ESCC, SHANNON HALL**

CALL TO ORDER- The regular meeting was called to order by Vice President Leard at 7:03 p.m.

ROLL CALL- Vice President Leard called for the roll. Commissioners' Behmer, Corken, Elfstrom and Leard were in attendance. President Callahan was absent. Staff in attendance was; Executive Director Michael Clark; Director of Planning and Development, Jim Eby; Director of Finance and Administrative Services, Beverly Kuhn; Director of Parks and Properties, Eric Lacher; Director of Marketing and Public Relations, Allison Pellegrino; Director of Leisure Services, Jeff Clark; Director of Museum and Interpretative Services, Carla Hill. Also in attendance was Legal Counsel Price, Deanna Kellum minute's recorder, Leslie Trevena, BPD Intern and Britta McKenna from Batavia MainStreet.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- Vice President Leard entertained a motion to approve the Consent Agenda which included approval of the minutes from the June 27, 2006 Special Board Meeting, June 27, 2006 Executive Session, July 18, 2006 Regular Board Meeting, July 18, 2006 Executive Session, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Elfstrom and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Behmer, Corken and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- Vice President Leard reminded the Board to sign up for a date for the Board Retreat.

CORRESPONDENCE- Vice President Leard acknowledged the following correspondence. First, a thank you letter from the Lafleur family which was read by Executive Director Clark. Second, was a letter from Representative Tom Cross regarding gangs.

ANNOUNCEMENTS- Director Pellegrino read the announcements.

1. Mom and Son Night Thursday, September 21st at 6:30p.m.
2. Teen Center 10th anniversary celebration Saturday, September 16 from 1-5p.m.
3. Batavia Parks Foundation Kickball Tournament Saturday, September 16th.

Director Pellegrino reminded the residence of Batavia of the Bike Trial Closure due to construction being done at Clark Island. She also invited everyone to check out the park district website to play the Pro Football Fantasy game.

AFFILIATE REPORTS- At tonight's meeting was Britta McKenna of Batavia MainStreet. She gave a report on the many activities the group has been involved in this past year and what the

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future holds for them. She thanked the park district for their continued support and presented Vice President Leard with a Partner Recognition award.

STAFF REPORTS- Director Eby updated the Board on the West Main Community Park lighting project. This project is moving along nicely, however the engineer had to resubmit forms to Com Ed because they said they never received them. All the lights will be installed by the end of October.

Director Eby also updated the Board on the Tanglewood project. At this time all permits have been submitted to the Army Corp of Engineers and awaiting their approval. He hopes to have the playground meeting with the residents early winter.

Director Clark informed the Board that Intern, Leslie Trevena's last day will be Friday. He then had her come before the Board and give a report about her past fourteen weeks working for the park district. Many warm wishes went out to Leslie as she starts her career off at Urbana Park District.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark has invited the new CFO, Linda Straka to the September Board meeting to introduce her to the Board.

He then acknowledged Corey Clark and BYF for a successful program and for securing a \$1,000 grant from the NFL.

Executive Director Clark reminded the Board that the 2nd annual Poochpalooza will be held Saturday at the Quarry. The event was so successful that another session had to be added to accommodate the 75 dogs and their owners that signed up.

July 31st marked the end of the 1st quarter for the park district. With the end of the first quarter brings 1st quarter work plan follow ups and 1st quarter financials. He then passed a copy of the financials for the Board to look at.

Executive Director Clark informed the Board of recent vandalism at Big Woods Park. A four wheeler drove around the newly renovated baseball field causing approximately \$1,000 worth of damage. Staff will be working on a timeframe to complete repairs to the field and are working with police to catch who did the damage. Executive Director Clark made a plea to the public to please call the police if they have any information or if they see anyone vandalizing the parks in the future.

Executive Director Clark commended staff on a job well done and for another great and safe summer at the Quarry.

Vice President Leard would like to staff to bring a preliminary report on options being explored for the Parks Watch Program.

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AUGUST 24, 2006 – ESCC, SHANNON HALL**

PRESENTATIONS-

- a. **Batavia MainStreet- Britta McKenna- Partner Recognition-** At tonight's meeting was Britta McKenna of Batavia MainStreet. She presented the Board with a Partner Recognition award and thanked the park district for their support.

OLD BUSINESS –

- a. **Policy Discussion-** No update.
- b. **Clark Island Renovation Project-** Director Eby reminded residents of the bike path closures. The pad for the Bike Park has been installed and the equipment will be delivered on September 26th. The second portion of the access road to the islands will be installed next week. Once it is in place tree removal will begin. The Illinois Historical Preservation Association has given the okay to dismantle the bridge.
- c. **Award of Contract- District Banking and Investment Services-** This item has been tabled until the new CFO is hired and has time to review.

NEW BUSINESS –

- a. **Planning Update-** Director Lacher updated the Board on the past Planning Commission meeting. The committee approved the Foltos building plans. Director Lacher did voice the park district's concern about parking. The City at this time feels there is an adequate amount of parking. He then informed the Board of the new map that has been completed for the City of Batavia. Director Lacher will be meeting with Director Eby to look over the map and compare it to the park district's current map.
- b. **Award of Contract- Michael Wild & Washington Playground Installation Services-** Vice President Leard entertained a motion to award contract for the installation of both Michael Wild and Washington Park playgrounds to MIC, Inc. of Batavia for a mount not to exceed \$71,268.00. **Motion was made by Elfstrom and seconded by Corken. The roll was called. Ayes: Elfstrom, Corken, Behmer and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**
- c. **Approval of Ordinance #247- Declaration of Surplus Property-** The surplus items before the Board tonight were as follows:
 - (1) 1974 International 2400 Tractor/Loader estimated value of \$600
 - (1) Rockwell Model 10;10" Table Saw estimated value of \$25.00Vice

President Leard entertained a motion to approve Ordinance #247, an ordinance declaring certain property of the District as surplus in accordance with the District's governance policy and requirements of the Illinois Park District Code, as presented. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Corken and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion passed.**

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
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FOX VALLEY SPECIAL RECREATION ASSOCIATION- At this time FVSRA is working on a Strategic Plan. Executive Director Clark and Vice President Leard participated in the Tee Up For Downs golf outing today.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 7:40 p.m., a motion was made by Behmer and seconded by Corken to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5). The roll was called. Ayes: Behmer, Corken, Elfstrom and Leard. Nays: none. Abstain: none. Absent: Callahan. Motion Passed.

Motion was made by Elfstrom seconded by Corken to reconvene the regular meeting at 8:21p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Behmer seconded by Corken to adjourn the regular meeting at 8:22p.m. A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum