

*BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
SEPTEMBER 15, 2009- BARTHOLOMEW ROOM*

CALL TO ORDER- REGULAR BOARD MEETING The regular board meeting was called to order by Vice President Behmer at 7:04 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- Vice President Behmer called for the roll. Commissioners' Behmer, Corken, Foiles and Tilmon were in attendance. Commissioner Callahan would later attend at 7:14 p.m. Staff in attendance included Executive Director, Michael Clark; Director of Marketing and Public Relations, Allison Sohr; Director of Planning and Development, Jim Eby; Director of Finance, Linda Straka and Director of Museum and Interpretive Services, Carla Hill. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel for the Park District, Derke Price; Park District participant, Jenny Glick and Lauterbach and Amen, LLP Auditor, Jamie Wilkey.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- Vice President Behmer entertained a motion to approve the Consent Agenda which included approval of the minutes from the August 18, 2009 Executive Session Meeting; August 18, 2009 Regular Board Meeting, August 26, 2009 Special Board Meeting, Ratify Change Order #5- Prairie and Lathem Park Renovation Project, Approval of the Paid and Unpaid Expenditures and the Treasurer's Report. *Motion was made by Tilmon and seconded by Corken to establish the Consent Agenda as presented. The roll was called. Ayes: Tilmon, Corken, Foiles and Behmer. Nays: none. Abstain: none. Absent: Callahan. Motion passed. Motion was made by Foiles and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Foiles, Corken, Tilmon and Behmer. Nays: none. Abstain: none. Absent: Callahan. Motion passed.*

GUEST- MATTERS FROM THE PUBLIC- At tonight's meeting was Jenny Glick. Jenny lives in Chicago but works in Batavia. She requested to speak before the Board tonight regarding the Park District programs for toddlers. She thanked the Park District for being here for the community and for the wonderful programs offered. She also complimented the Park District on Hall Quarry Beach.

MATTERS FROM COMMISSIONERS- Commissioner Foiles recognized the Senior Club's 40th anniversary and congratulated Park District employee, Robin Soderquist for her work with the seniors.

CORRESPONDENCE- None.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Batavia Parks Foundation has an immediate opening on its board of directors.
2. Sign up for the Batavia Teen Center.

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3. Mom and Son Night of Fun will be held Thursday, October 1.
4. Join U Pick Em Football League.

AFFILIATE REPORTS- None.

STAFF REPORTS- Director Sohr updated the Board on the upcoming Energy Fair being held at Waubensee Community College that the Park District's Marketing Department will be participated in along with Bruce the Spruce.

Executive Director Clark updated the Board on the Park District's Recycling in the Parks program. At this time recycling containers have been placed at all community parks along with signage, with the exception of Prairie and Lathem Park due to construction. Clark encouraged residents to be aware of the new recycling program at the parks. Director Sohr highlighted the marketing efforts for the program. The Board thanked staff for their work on this project.

Commissioner Behmer took the opportunity to remind the public of the Park Watch program in light of the latest vandalism report showing \$1,600 worth of vandalism.

EXECUTIVE DIRECTOR'S REPORT- No further update.

PRESENTATIONS-

- a. At tonight's meeting was Jamie Wilkey of Lauterbach & Amen, LLP Auditors to give a brief overview of the Park District's annual audit. Per the auditors the Park District received an unqualified opinion. Jamie commended the Park District on having really strong financials compared to other park districts.

OLD BUSINESS –

- a. *Policy Discussion-* None.
- b. *Prairie and Lathem Park Renovation Project-* Director Eby updated the Board on the progress being made at Prairie and Lathem Park. Eby stated the park renovation project should be wrapped up by Friday. The playground was opened today and kids are already using it. Change order #5 work has begun. The school has requested to have a celebration on September 30 at 9:00 a.m. The Board has requested to offer alternate dates due to scheduling conflicts. Eby will check with the school district on scheduling.
- c. *Approval of Developer Agreement amendment- Coventry Hills Subdivision-* Director Eby brought before the Board the requested information regarding how much it would cost to get the property restored. He estimates it would cost around \$40,000-\$42,000. Legal Counsel Price brought before the Board options the Park District would have in the event the developer was to go file for bankruptcy. It is his recommendation to work with the developer on revising the agreement stating the Park District will take ownership after 90% of the subdivision is sold instead of when the last site is sold. The Board

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agreed. Price and Eby will draft a new agreement and bring it before the Board at next month's board meeting.

- d. *NRPA Operating Ratio Survey Results and Report*- Per the Board's request, Executive Director Clark provided the Board with an executive summary of the survey results. The Board thanked Clark for the summary. They found it very helpful. Callahan would like to have a special meeting in October to discuss the planning. The Board discussed some of the findings. Callahan requested to compare the 1998 Master Plan with the survey results to see if the Park District has accomplished what was planned.

NEW BUSINESS –

- a. *Planning Update*- No update.
- b. *Approval FY 208-2009 Audit Report*- President Callahan entertained a motion to approve the FY 2008-2009 Audit Report as presented. *Motion was made by Foiles, seconded by Tilmon. The roll was called. Ayes: Foiles, Tilmon, Corken, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.*
- c. *Approval of Contract- Hawks Bluff Path Paving*- Director Eby pointed out an error on the memo submitted to the Board. The amount for the paving contract is for \$32,200. President Callahan entertained a motion to approve the contract for Hawks Bluff path paving to Evans & Son Blacktop, Inc. for an amount not to exceed \$32,200. *Motion was made by Tilmon, seconded by Behmer. The roll was called. Ayes: Tilmon, Behmer, Foiles, Corken, and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.*
- d. *Approval of Contract- District Wide Custodial Services*- President Callahan entertained a motion to award contract and extension of District wide custodial services to Imperial Service Systems of Lombard, IL for an amount not to exceed \$62,310. *Motion was made by Tilmon, seconded by Behmer. The roll was called. Ayes: Corken, Foiles, Tilmon, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.*
- e. *Approval of Ordinance #283- Declaration of Surplus Property*- President Callahan entertained a motion to approve Ordinance #283, an ordinance declaring certain property of the District as surplus in accordance with the District's governance policy and requirements of the Illinois Park District Code as presented. *Motion was made by Tilmon, seconded by Behmer. The roll was called. Ayes: Behmer, Tilmon, Foiles, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.*

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- *Motion was made by Tilmon an seconded by Foiles to adjourn into Executive Session at 8:08 p.m. to discuss Land Acquisition (2)(c)(5).*

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Motion was made by Behmer, seconded by Corken to reconvene the regular meeting at 8:40 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Foiles seconded by Tilmon to adjourn the regular meeting at 8:40 p.m. A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum