

**BATAVIA PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
SEPTEMBER 16, 2008- BARTHOLOMEW ROOM**

**CALL TO ORDER-** The regular meeting was called to order by Vice President Behmer at 7:07 p.m.

**PLEDGE OF ALLEGIANCE-** All stood for the Pledge of Allegiance.

**ROLL CALL-** Vice President Behmer called for the roll. Commissioners' Corken, Leard and Behmer were in attendance. Callahan and Elfstrom were absent. Staff in attendance included Executive Director, Michael Clark Director of Finance Linda Straka; Director of Museum and Interpretative Services, Carla Hill; Director of Parks and Properties, Eric Lacher; Director of Leisure Services, Jeff Clark and Director of Planning and Development, Jim Eby. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel Derke Price; Facilities Manager Andrea Hatzinger; Mark Winger of Wight & Co.; Vicki Wagonis of BHS Healthy Living Committee; Bob Geiken of Tri Cities Soccer; resident Harry Williams and Jamie Wilkey of Lauterbach & Amen, LLP.

**ITEMS REMOVED/ADDED/CHANGED ON AGENDA-** Executive Director Clark requested for item 5f and 10b to be removed from tonight's agenda. Vice President Behmer entertained a motion to accept the agenda as amended. **Motion was made by Leard, seconded by Corken. A voice vote was taken. Motion passed.**

**CONSENT AGENDA-** Vice President Behmer entertained a motion to approve the Consent Agenda which included approval of the minutes from the August 13, 2008 Special Board Meeting, the August 19, 2008 Regular Board Meeting, August 19, 2008 Executive Session Minutes, August 28, 2008 Special Board Minutes, August 29, 2008 Special Board Minutes, Approval of the Paid and Unpaid Expenditures and the Treasurer's report, **Motion was made by Leard and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Leard, Corken and Behmer. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**

**GUEST- MATTERS FROM THE PUBLIC-** At tonight's meeting was Vicki Wagnosis, resident of Batavia and on the committee for Batavia High School Healthy Living Expo. Vicki came before the Board to invite them to the first annual BHS Healthy Living Expo being held at the high school October 21 at 6:30 p.m. She then gave an overview of the expo. The Park District is a sponsor of this event.

**MATTERS FROM COMMISSIONERS-** None.

**CORRESPONDENCE-** Vice President Behmer acknowledged the following correspondence.

1. Letter from the Batavia Police Department thanking the Park District for co-sponsoring the second annual National Night Out Against Crime.
2. Letter from IMSA thanking the Park District for hosting Sophomore Day of Service.
3. Thank you letter from resident Deborah Gale for one of the Park District's programs.
4. Letter of praise from AnnMarie Fauske for Kamp Kaleidoscope.
5. Letter of appreciation from Susan Sawtell thanking the Park District for her internship.
6. Thank you letter from Jennifer Rauwolf for the bike/walking path located at Tanner Trails/Mirador subdivisions.
7. E-mail from Laurie Stammel-Hus stating her opposition to building at the Quarry.
8. E-mail submitted from Debbie Pierce requesting more information regarding the new recreation center.
9. E-mail from Christina Miller in support of a new recreation center but opposed to its location.
10. E-mail from Ruth Boone in support of a new recreation center.

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11. E-mail from Celia Kruse de la Rosa in support of a new recreation center but would like to see tennis courts added to the plans.

All correspondence will be placed on file.

**ANNOUNCEMENTS-** Executive Director Clark read the announcements.

1. To obtain more information regarding the upcoming referendum, please see the Park District website, future mailings and community forums.
2. Linda Gorham will be telling spooky stories at the Peg Bond Center on October 23 at 7:00 p.m.
3. Batfest will be held at the Riverwalk October 25 from 1:30-3:00 p.m.
4. Join U Pick 'Em Football Fantasy Game on the Batavia Park District website.

**AFFILIATE REPORTS-** At tonight's meeting was Bob Geiken of Tri Cities Soccer to give an annual report of the organization. Currently Tri Cities Soccer has 4,100 participants, 900 of them are from Batavia. Tri Cities has been very pleased with the Park Districts care for the soccer fields. Tri Cities would like to partner up with other sport affiliates to install multi field lighting at West Main Community Park. Vice President Behmer and Executive Director Clark thanked him for coming and stated that they could not say enough about how great their organization is.

**STAFF REPORTS-** No updates.

**EXECUTIVE DIRECTOR'S REPORT-** Executive Director Clark informed the Board and public of the kick off information campaign meeting being held tonight. He updated the Board on the campaign presentations being scheduled. He will be sure to send updates to the Board. He has requested for the Board to look over the most recent schedule to see where they are needed as presenters. Executive Director Clark then read the schedule to the public and told them to refer to the Park District's website for further postings.

**PRESENTATIONS-**

- a. **Annual Audit Report-** At tonight's meeting was Jamie Wilkey of Lauterbach & Amen, LLP to present an overview of the Park District's annual audit report. The audit opinion was unqualified. She then highlighted several areas of the audit. Behmer thanked Jamie for coming and for her report. He also thanked Director Straka for her efforts.
- b. **New Community Recreation and Aquatics Center Power Point-** In each Board packet was a copy of the power point presentation that will be used when conducting information campaign meetings.

**OLD BUSINESS –**

- a. **Policy Discussion-** A first reading of the District's Emergency Response plan was conducted.
- b. **Mill Creek Community Park Development Follow Up-** Director Eby gave an update. The tennis courts have been paved, the fence has been completed and the color coating will be completed by next week. The punch list has been made and items are being taken care of. October 7 is the completion date for this project. The Park District hopes to have a grand opening ceremony in spring.

**NEW BUSINESS –**

- a. **Planning Update-** No further update since the last written report.
- b. **Summer 2008 Recreation Programming Analysis-** Director Clark highlighted the analysis. He stated that the recreation department will be focusing on Character Counts and integrating it further into Park District programs. Recreation staff will be going through training for Character Counts on September 29 at the high school. Behmer requested for Director Clark

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to include a cover sheet summarizing what was good and bad about the season and how they based those thoughts. He would like for it to also include what staff is going to do next summer to address the issues stated.

*Tape Change at 8:03*

- c. **Approval to Purchase- Woodland Hills Park Playground Equipment-** Director Eby updated the Board. The second neighborhood input meeting was held on September 11. The neighbors were concerned that this project was a redevelopment of the park. He stated that this project was for equipment replacement only. Bids will go out on September 23 for the playground equipment. Bid opening will be October 8. Award of bid will be October 21. Director Eby hopes to have the park open for play by Thanksgiving. Vice President Behmer entertained a motion to approve the purchase of playground equipment for Woodland Hills Park from Parkreation, Inc. of Prospect Heights, IL for an amount not to exceed \$28,000. **Motion was made by Corken, seconded by Leard. The roll was called. Ayes: Corken, Leard and Behmer. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**
- d. **Proceed to Bid- CDP Project Playground Installation-** Vice President Behmer entertained a motion to proceed to bid for the renovation of Woodland Hills Park in accordance with the District's project approval model matrix. **Motion was made by Leard, seconded by Corken. The roll was called. Ayes: Leard, Corken and Behmer. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**
- e. **Award of Contract- District Facility Custodial Services-** Facilities Manager Andrea Hatzinger gave a brief overview of staff's recommendation. Vice President Behmer entertained a motion to award contract to Imperial Service Systems of Lombard, IL for District facility custodial services in an amount not to exceed \$61,080.00. **Motion was made by Leard, seconded by Corken. The roll was called. Ayes: Leard, Corken and Behmer. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**
- f. **Approval of Annual Audit Report-** Vice President Behmer entertained a motion to approve the Annual Audit Report for the Batavia Park District for Fiscal Year 2007-08 and direct staff to file the report accordingly with the County Clerk's Office and Illinois Comptroller's Office per the requirements of the Illinois Park District Code. **Motion was made by Corken, seconded by Leard. The roll was called. Ayes: Corken, Leard and Behmer. Nays: none. Abstain: none. Absent: Callahan and Elfstrom. Motion passed.**

**FOX VALLEY SPECIAL RECREATION ASSOCIATION-** Executive Director Clark updated the Board. This Friday night will be the annual awards banquet. A new Assistant Director has been hired. Her name is Tracy Crawford. He will try to see if she can come to a Park Board meeting to be introduced.

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD-** None.

**EXECUTIVE SESSION-** No executive session tonight.

**ADJOURNMENT -** With no further business before the Board, **motion was made by Corken seconded by Leard to adjourn the regular meeting at 8:17 p.m. A voice vote was taken and the motion passed unanimously.**

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Secretary, Board of Commissioners  
Batavia Park District

Line prepared by  
Deanna Kellum