

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
NOVEMBER 21, 2006- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:05 p.m.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Corken, Elfstrom, Leard and Callahan were in attendance. Staff in attendance included Executive Director, Michael Clark; Director of Planning and Development, Jim Eby; Director of Finance and Administrative Services, Beverly Kuhn; Director of Finance, Linda Straka; Director of Marketing and Public Relations, Allison Pellegrino; Director of Leisure Services, Jeff Clark; Director of Parks and Properties, Eric Lacher; Director of Personnel, Jim Schuler; Director of Museum and Interpretative Services, Carla Hill. Also in attendance was Deanna Kellum, minute's recorder; Derke Price, Legal Counsel for the District; Park's employees Hector Perez, Miguel Perez and Doug Martens.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the October 17, 2006 Regular Board Meeting, October 17, 2006 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report, Ratification of Change Orders #1, #2 and #3 Clark Island Renovation Project. **Motion was made by Elfstrom and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Elfstrom, Behmer, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- President Callahan congratulated the Bulldogs varsity football team for going down state.

CORRESPONDENCE- President Callahan acknowledged the following correspondence. First, a letter from IDNR regarding the OSLAD grant. Second, a letter from IAPD congratulating the Park District on the OSLAD grant. Third, a letter from Upland Design congratulating the Park District on the OSLAD grant. Fourth, a letter from Chapman and Cutler regarding Senate Bill 1682. Fifth, a letter from The Holmstad thanking the Park District for the donation to the The Holmstad Gala.

ANNOUNCEMENTS- Director Pellegrino read the announcements.

1. Celebration of Lights Festival will be held Sunday, November 26th at the Riverwalk.
2. Santa and Mrs. Claus will be making their holiday calls December 12th between 5:30-7p.m.
3. Santa will be coming to town for a holiday breakfast on December 2nd at 8:30 a.m. at Shannon Hall.

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AFFILIATE REPORTS- President Callahan acknowledged receipt of the Batavia Parks Foundation's October Board minutes.

STAFF REPORTS- Director Pellegrino announced the upcoming television special airing November 28th featuring historic Batavia. Director Hill and Chris Winter from the Depot Museum assisted in making the documentary.

Director Schuler was happy to announce the accreditation of the Park District with PDRMA.

Director Lacher introduced the newest employees of the Park's Department. At tonight's meeting was Miguel Perez, Hector Perez and Dough Martens.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark acknowledged Director Hill for her 30 years of service at the Park District. Executive Director Clark thanked staff for the setting up for the Celebration of Lights Festival at the Riverwalk. He informed the Board of staff's attendance at the Mayor's breakfast. He pointed out to the Board that the end of October marked the half way point for the Park District's fiscal year. Evaluations of programs are being done as well as work plan updates.

PRESENTATIONS-

- a. **Fox Valley Bicycle and Ski Club-** This organization was unable to make it to tonight's meeting.
- b. **New On-Line Registration System Highlights-** Director Pellegrino gave an overview of the new on-line registration and answered the Board's questions regarding the new system.

OLD BUSINESS –

- a. **Policy Discussion-** A first reading of section 2.01-2.06.4 of the Administrative Manual was completed. Executive Director Clark asked the Board to review and forward any changes or questions along with legal review for a second reading and pending approval next month.
- b. **Clark Island Renovation Project-** Director Eby updated the Board on this project. The vegetation along the riverbank is 95% complete on the small island. The path has been paved at the little island and by the canoe launch. The stone shelter has been started. The bridges are due to arrive on December 6th. This project seems to be moving along well.
- c. **Washington & Michael Wild Playground Replacements-** Director Eby gave a status report for these projects. The playgrounds at both parks have been installed and were opened to the public on November 10th. The turf restoration will be completed in the spring.
- d. **District Goals and Tactics-** The Board commended Executive Director Clark for his work on the goals and tactics. President Callahan entertained a motion to approve the District Mission, Goals and Tactics with some additional minor edits to be done later. **Motion was made by Leard and seconded by Corken. The roll was called. Ayes: Leard, Corken, Behmer, Elfstrom and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

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NEW BUSINESS –

- a. Planning Update-** Director Lacher highlighted a few areas from his report dated November 15, 2006. Next week's Planning Commission meeting has been cancelled due to the holidays.
- b. Approval of Ordinance #249 FY -2007-08 Tax Levy Request-** President Callahan entertained a motion to approve Ordinance #249, an Ordinance approving the levy request for the Batavia Park District for fiscal year 2007-08 as presented and direct staff to file accordingly with the Kane County Clerk's Office. **Motion was made by Behmer and seconded by Leard. The roll was called. Ayes: Behmer, Leard, Elfstrom, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- c. Approval of General Obligation Bond Issue Order- Series 2006-** President Callahan entertained a motion to approve the order of a 3 year levy fill General Obligation Bond Issue as presented. **Motion was made by Corken and seconded by Leard. The roll was called. Ayes: Corken, Leard, Elfstrom, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- d. Approval of Ordinance #250- Ethics Ordinance-** President Callahan entertained a motion to approve Ordinance #250, an Ordinance implementing the provisions of the State Officials and Employees Ethics Act as presented. **Motion was made by Behmer and seconded by Leard. The roll was called. Ayes: Behmer, Leard, Elfstrom, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Executive Director Clark congratulated the FVSRA on their 30th anniversary. The next scheduled meeting will be November 27th.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 7:53 p.m., a motion was made by Elfstrom and seconded by Leard to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5). The roll was called. Ayes: Elfstrom, Leard, Behmer, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion Passed.

Motion was made by Behmer seconded by Corken to reconvene the regular meeting at 8:22 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, **motion was made by Behmer seconded by Corken to adjourn the regular meeting at 8:23 p.m. A voice vote was taken and the motion passed unanimously.**

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Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum