

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
DECEMBER 18, 2007- BARTHOLOMEW ROOM**

CALL TO ORDER- The regular meeting was called to order by President Callahan at 7:04 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- President Callahan called for the roll. Commissioners' Behmer, Corken, Elfstrom, Leard and Callahan were in attendance. Staff in attendance included Executive Director, Michael Clark; Director of Museum and Interpretative Services, Carla Hill; Director of Finance, Linda Straka; Director of Leisure Services, Jeff Clark and Director of Planning and Development, Jim Eby; Director of Parks and Properties, Eric Lacher; Director of Marketing and Public Relations, Allison Sohr. Also in attendance were Deanna Kellum, minute's recorder; Derke Price, Legal Counsel for the District; Michael Rolnicki, Athletic Supervisor; Tom VanCleave, Kane County Forest Preserve District; Batavia Parks Foundation board members; Dennis Kintop, MIC Inc.; Steve Vasilion, Vasilion Architects.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the November 20, 2007 Public Hearing, November 20, 2007 Regular Board Meeting, November 20, 2007 Executive Session Meeting, the Approval of the Schedule of Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Corken and seconded by Behmer to approve the Consent Agenda as presented. The roll was called. Ayes: Corken, Behmer, Elfstrom and Leard. Nays: none. Abstain: Callahan. Absent: none. Motion passed.**

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- Commission Leard took this opportunity to read a statement he had written regarding the School Board building an auditorium and field house attached to the high school rather than being jointly built with the Park District on the Mooseheart property.

CORRESPONDENCE- First, was a letter from the Assistant State's Attorney regarding a tax objection. Second, was a letter from Ancel & Glink regarding multiple property tax assessment appeals. Third, was a letter from House Representative, Tom Cross regarding House Bill 664. Fourth, was outgoing correspondence from Executive Director Clark to Nick Giandonato congratulating him on his earning the rank of National Recreation and Park Association Certified Safety Inspector. Fifth, was outgoing correspondence from Executive Director Clark congratulating Jamie McGriff on her MIPE scholarship. Sixth, was a letter from IAPD regarding their 2007 Annual Report and regarding the Park District's 2008 membership dues. All correspondence will be placed on file accordingly.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Batavia Depot Museum is offering new colored brass ornaments featuring historic churches. The first in the series will be the First Baptist Church of Batavia.

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2. Batavia Deport Museum is also offering a colored brass collectible ornament featuring the historic downtown east Wilson St.

AFFILIATE REPORTS- Before the Board tonight was the Batavia Parks Foundation Board. Chairman Dan Brace gave the report and introduced the Foundation's members. Board Member, Steve McKenna gave an update on the Riverwalk. Board Member, Gary Foiles gave an update on current projects. Dan then introduced architect, Steve Vasilion. Steve brought before the Board a concept drawing of the band shell the Parks Foundation is hoping to install to the Peg Bond Center. The Park Board of Commissioners came to a consensus to approve the concept drawing of the band shell addition to the Peg Bond Center. President Callahan thanked the Foundation for their presentation and stated that the Park Board would be supportive with moving this project forward. The Parks Foundation will begin the grant process.

Executive Director Clark announced the newest PAF member, the Batavia Public Library.

STAFF REPORTS- Director Eby updated the Board on the Clark Island storm damage clean up. FEMA will not cover the damage at the island, however PDMRA will. The damage is estimated at \$165,000.

Executive Director Clark introduced the Park Districts newest full-time employee, Michael Rolnicki. Mike is the new Athletic Supervisor.

Director Sohr informed the Board that she has hired a new Marketing and Public Relations Manager. The new manager will begin January 3rd.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark invited the Board to the Park District holiday party on January 11th.

PRESENTATIONS-

- a. **Kane County Forest Preserve District-** At tonight's meeting was Tom Van Cleave of the Kane County Forest Preserve District to present the Board with a check for their part in the Clark Island Restoration project. President Callahan thanked the Forest Preserve District for partnering with the Park District.
- b. **Preliminary Facility Survey Results and Report-** At tonight's meeting was Dave Emanuelson. Dave passed out to the Board with two drafts of the preliminary study that was conducted. He then gave an overview of the results. Dave stated that more analysis is to be completed.

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OLD BUSINESS –

- a. **Policy Discussion-** No update.
- b. **Mill Creek Community Park Development Follow Up-** Director Eby updated the Board. All the paths have been excavated. The trees and shrubs have been installed. The 5-12 year old playground equipment has been installed. The park will not be ready to be played on until spring. At this time a temporary fence has been installed for safety.
- c. **Three Point Vision Update/Status-** Executive Director Clark gave a status report. Executive Director Clark highlighted the last meeting with staff and the consultants. They have been meeting bi-monthly and working on viable sights for a new facility.

NEW BUSINESS –

- a. **Planning Update-** The last meeting to review the City comprehensive plan was conducted now the plan will go to the CDC.
- b. **Award of Bid- CIP Project- Skid Steer Purchase-** President Callahan entertained a motion to award bid to Payline West Inc. Co. from South Elgin for the purchase of skid steer equipment for an amount not to exceed \$32,567.00. **Motion was made by Elfstrom and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- c. **Review of Executive Session Minutes-** President Callahan entertained a motion to hold and/or partially release said executive session minutes from public release as presented in memo from Executive Director/Secretary Clark dated December 18, 2007. **Motion was made by Behmer and seconded by Leard. The roll was called. Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- d. **Naming of New Park Site- Tanglewood-** Director Eby brought before the Board tonight three names for the Board to consider for the naming of the Tanglewood subdivision park site. Discussion ensued over the meaning behind the names. President Callahan entertained a motion to officially name the new park site in the Tanglewood Hills subdivision as Hawk's Bluff Park. **Motion was made by Leard and seconded by Corken. The roll was called. Ayes: Leard, Corken, Elfstrom and Callahan. Nays: none. Abstain: Behmer. Absent: none. Motion passed.**
- e. **FVSRA- Approval of New Member- Village of South Elgin-** President Callahan entertained a motion to accept membership of the Village of South Elgin into the Fox Valley Special Recreation Association. **Motion was made by Corken and seconded by Behmer. The roll was called. Ayes: Corken, Behmer, Elfstrom, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- f. **FVSRA- Approval of FY 2008-09 Member District Tax Levy Contribution-** Executive Director Clark explained to the Board that the Park District's portion of the FY 2008-09 tax levy contribution will be 13.89%. President Callahan entertained a motion to approve membership contribution level for FY 2008-09 services with Fox Valley Special Recreation Association as presented. **Motion was made by Elfstrom**

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and seconded by Behmer. The roll was called. Ayes: Elfstrom, Behmer, Corken, Leard and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- At 8:17 p.m. motion was made by Leard and seconded by Behmer to adjourn into Executive Session to discuss Land Acquisition (2)(c)(5) and Litigation (2)(c)(11). A voice vote was taken and the motion passed unanimously.

Motion was made by Leard seconded by Behmer to reconvene the regular meeting at 9:22 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Behmer, seconded by Corken to adjourn the regular meeting at 9:23 p.m. A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum